

**By Hand**

**Cost of tender: Rs. 236/-  
(Non-refundable/ non-transferable)**



**PRASAR BHARATI  
INDIA'S PUBLIC SERVICE BROADCASTER  
AKASHVANI: JAMMU  
sejammu@gmail.com/0191-2544411**

No:J-15/330/2023-Engg-AIR Jammu

Date:12.02.2024

Computer No.208501

M/S.....

.....

.....

.....

**Subject: - Inviting of bids for disposal (through auction proceedings) of green leaves/ small branches of trees as cattle feed for grazing of livestock from HPT, Bantalab site.**

Sir,

Bids are invited by the Deputy Director General (E), AIR, Jammu from local domicile of J&K (person / parties generally referred as Bakarwals) for **disposal (through auction proceedings) of green leaves/ small branches of trees as cattle feed for grazing of livestock from HPT, Bantalab site**

:-

• **Nature of Activity:**

(Please see the annexure titled as scope of activity)

• **Period of Completion :**

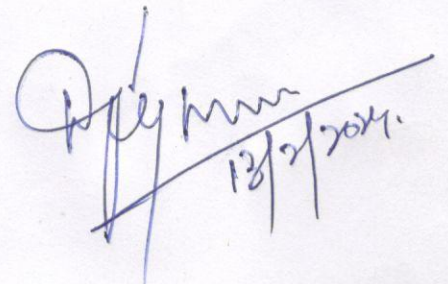
Within two months from the date of issue of formal permission/ gate pass or 30<sup>th</sup> of April, 2024 whichever is earlier.

• **Location (site):** HPT, Bantalab

• **Submission of Quotation:**

The bids in sealed cover should reach the office of Deputy Director General (E) latest by 23<sup>rd</sup> of Feb, 2024 (3.P.M) embossed with the following details on front side of the envelope.

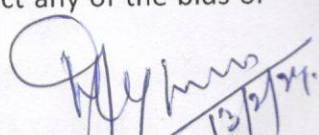
1. Reference of the " **quotation inviting letter with date**".
2. Reference of the short " **title of the activity**"
3. Date of opening 23<sup>rd</sup> of February, 2024 (4.P.M).
4. Name and address of the firm/contractor.

  
13/2/2024

The quotations shall be opened on 23<sup>rd</sup> Feb, 2024 at 4.P.M., by **quotation opening committee** as authorized by the DDG (E). In the event of 23<sup>rd</sup> Feb, 2024 is declared as a holiday for central Govt. offices in Jammu, in that case the quotations shall be opened on the next working day at 4PM. The quotation should be addressed to Deputy Director General (E) on his official address. No quotation should be received or entertained after the due date, despite postal delay (if any).

The Authorized representatives of the party or the individual person can choose to be present at the time of opening of bids. However, if any of the representatives of the party or all of the representatives of the concerned party or any individual (who have submitted the quotation bids) are not available at the time of the opening of the quotation, the same shall not prevent the **quotation opening committee** from opening the quotation/bids.

The acceptance of the quotation for competitive purpose (i.e., for Bidding purpose) shall be subject to **terms and conditions** as laid in the relevant annexure (attached with the bid inviting letter). Deputy Director General (E) reserves the right to reject any of the bids or all of the bids without assigning any reason thereof.

  
13/2/24  
**Sanjay Koul**  
**Assistant Director(Engg.)**  
**For Deputy Director General (E)**

AKASHVANI: JAMMU

Date:12.02.2024

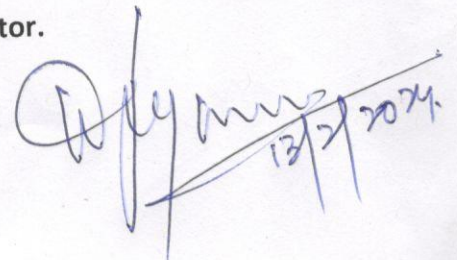
No:J-15/330/2023-Engg-AIR Jammu  
Computer No.208501

List of mandatory documents to be attached with the quotation:

1. Copy of the **GST registration certificate** of the contractor/ firm. (Indicating GST number as well)
2. Copy of **PAN** for the purpose of income Tax Deduction at source.
3. The **Cancelled cheque leaf of the current Bank account** on which the firm is maintaining its commercial transaction.
4. **Registration certificate** of the contractor/ firm. The contractor should be a registered either for execution of petty civil works or for housekeeping jobs. However in case of Individual hailing from Bakarwal Community of J&K, (Nomads) having ST Certificate issued by the competent authority and having domicile certificate of J&K can also compete in auction bid process. Such individuals are exempted from GST registration certificate as on serial No.1.
5. A Bank draft of 5000/- issued in favour of the bidder and pledged to DDO, AIR-Jammu. (as EMD). However the EMD amount is exempted in respect of contractors coming under the category of MSME as per the guidelines of Government of India.
6. **Cost of Tender is Rs.236/-** Contractors, who choose to download their tender dossier from the E-mode, are exempted from paying the cost of the tender. However, firms who shall be collecting tender dossier as hard copy from the office shall have to deposit an Amount of Rs.236/- with the cashier of All India Radio, Jammu and the GAR/TR copy may please be attached with the tender dossier. However, the firms who have been approached by this office under the category of limited tender basis shall have to enclose a bank draft of Rs.200/- (Non Refundable/Nor Transferable) drawn in favour of DDO, AIR-Jammu along with tender dossier at the time of submission in addition to EMD.
7. An Affidavit duly signed by the deponent and attested by the notary affirming the genuineness of documents and also as to affirm on that the firm has never been blacklisted by any government of India department for any breach of agreement or default/ panellized for non execution/sub standard execution of work.
8. A certificate from sarparch/ Tesildar/SDM that the Bakarwal (choosing to be abider) is presently residing in J&K and is bearing a good moral character.

Optional Documents:

1. Experience Certificate at issued by any Government owned PSU or any Department of J&K Government or Government of India.
2. Turn Over Certificate indicating a minimum threshold commercial financial transaction as per certified balance sheet for Rs.10 lakh.
3. ITR certificate of the assessment year 2023-24 and 2024-25.
4. Copy of the Domicile certificate of Union Territory of J&K Govt. issued by competent authority. (self attested) in respect of owner/proprietor.

 13/2/2024

AKASHVANI: JAMMU

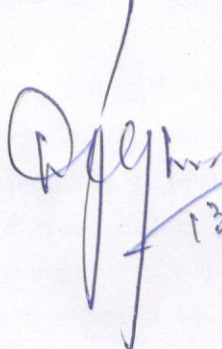
No:J-15/330/2023-Engg-AIR Jammu  
Computer No.208501

Date:12.02.2024

TERMS AND CONDITIONS

1. The bidders shall have to deposit an earnest amount of Rs. 5000/- in the form of bank draft drawn in favour of DDO, AIR-Jammu along with other mandatory documents in a sealed envelope along with Rate Annexure.
2. The successful bidder shall have to deposit the entire final bid value with DDO, AIR-Jammu in the form of Bank Draft/ Bankers' cheque once the final bid value is accepted by this office and the successful bidder is officially communicated for the same.
3. The minimum reserve price fixed is as :  
**For HPT-Bantalab premises restricted to 45kanals is Rs. 1,00,000/- plus applicable GST and 1% TCS of the Total amount if any.**
4. The successful party shall be responsible for handling any unforeseen situation like mishap, injury, accident, disability, electrocution, snake-bite, animal attack to any of its Manpower/Labour, while execution of the work at site. An agreement covering the above aspect has to be furnished by the person/ party in the form of indemnity bond of Rs. 100/- denomination.
5. The party or any of its labour (including heirs, legal appointed successors or any other close relation) won't claim any compensation from the Department like that of Govt. Job/ continuation of the contract, ex-gratia or financial entity in case of any mishap/ injury/ death while execution of the auction/ collection of the materials from the site whether, neither as matter of compassion or for sustenance.
6. The party/ person shall arrange for all types of tools, implements, stair-case, protective gear for safe execution of the work. All norms of industrial safety shall be followed.
7. All the applicable deductions like that of income tax TDS, GST TDS, educational cess shall be made by the DDO on the verified amount of the bills and credited in the respective GST accounts and PAN of the contractor.
8. The contractor shall ensure that labour engaged by the contractor for execution of the work i.e lifting of materials and cutting of leaves is in good state of health and above 18 years of age .
9. The successful party shall be allowed to collect the green leaves/ small branches of the trees from the site on all the week days during day timings i.e., from 7AM to 5 PM. The period for allowing the collection of green leaves/small branches of trees from the site in no-way can be extended beyond 30<sup>th</sup> of April,2024.
10. An additional amount of Rs.10,000/- shall be required to deposited by the successful party as security amount and in case any damage to any of the properties in side AIR premises like that of boundary wall, fencing, Horticulture growth, flora or meshed fencing, electrical poles, wires, etc (HPT-Bantalab/ Bantalab Staff colony) while collection of materials from the said site is found the security amount shall be with-held till damages are recovered fully.
11. Security amount shall be released immediately after successful completion of the work.

12. The party or any of its labour (including heirs, legal appointed successors or any other close relation) won't claim any compensation from the Department like that of Govt. Job/ continuation of the contract, ex-gratia or financial entity in case of any mishap/ injury/ death while execution of the auction/ collection of the materials from the site whether, neither as matter of compassion or for sustainance
13. The party shall follow all the guidelines as laid in the labour rules and no disputes in this regard shall be acceptable by the department. Any complaint in this regard shall be acceptable by the department. Any complaint in this regard shall be dealt under relevant provisions of the law/ labour rules/ departmental procedures of redressing grievances and shall be subject to jurisdiction of Jammu courts.
14. The contractor and his labourers have to furnish Character certificate(s) either issued by a Gazetted Officer Posted in Jammu Region or by a local Sarpanch/ Municipal councillor/ concerved Teshildar/SDM/SHO of the concerved Police Station.

  
13/2/24.

AKASHVANI: JAMMU

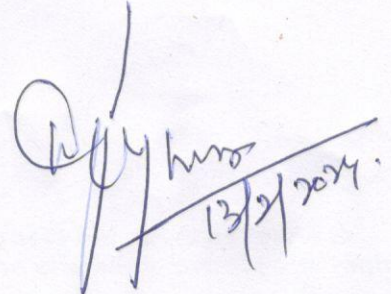
No:J-15/330/2023-Engg-AIR Jammu

Date:12.02.2024

Computer No.208501

SCOPE OF ACTIVITY

15. All India Radio, Jammu , (HPT-Bantalab) shall be disposing of green leaves and small branches of trees through an auction sale process from the said site comprising of aerial field of Medium wave transmitter, extended aerial field of erst while shortwave towers, STL-tower field, etc restricted to 45kanals of land.
16. The successful bidder shall be allowed to collect the green leaves, bushes, shrubs and small branches of trees not exceeding 5 cm dia from the site during day time for the period upto 30<sup>th</sup> April of, 2024 or from the date of issue of gate pass (roughly for period of 60 -75 days.)
17. No activity like felling of trees, cutting of branches of trees exceeding 5cm dia shall be allowed. The bidder found doing so shall be liable for legal action and forfeiture of the contract along with penalty to be separately fixed and imposed by DDG (E), Akashvani, Jammu.
18. The party/ person shall arrange for all types of tools, implements, stair-case, protective gear for safe execution of the work. All norms of industrial safety shall be followed.

  
13/2/2024.

AKASHVANI : JAMMU

File No: J-15/330/2023-ENGG - AIR JAMMU Comp No:208501

Dated:12.02.2024

**Auction amount to be filled by the Bidder in Sealed Envelope with following details**

S.No.	Items	Quantity	Basic Rate	GST	Amount
1.	Approximate quantity of 1000 quintal green leaves (incl. shrubs, bushes and/small branches of trees as cattle feed for grazing of livestock) To be collected from HPT Baltalab site restricted to an area of 45Kanals	1000quantal	Rs._____-/- NOTE: The rate to be quoted by the bidder for the purpose of competition should be higher to the minimum reserve price.		Total Value of Rs._____

Total rate included taxes quoted (inwords)

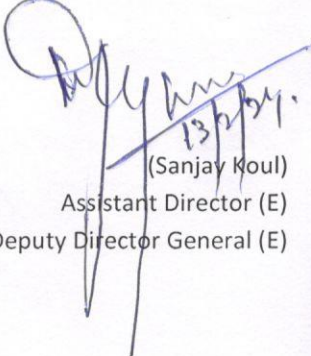
Please paste cello tape transparent over the quoted amount.

The minimum reserve rate (starting bid) for the auction bid process is as

Quantity of approximate yield	1000quantal
Cost of per quintal	Rs.100/-
Total	1,00,000/-
Add GST @18%	Rs.18000/-
<b>Total</b>	<b>Rs.1,18,000/-</b>

**Note Add TCS @1% will be charged extra.**

**NOTE: The auction shall be awarded to the bidder quoting the highest bid value as found in competition subject to the condition that the bidder is meeting the eligibility criteria and required documentation which includes EMD amount.**

  
 (Sanjay Koul)  
 Assistant Director (E)  
 For Deputy Director General (E)

Seal &amp; dated signature of the Contractor/Bidder