

## Bid Document

Bid Details	
<b>Bid End Date/Time</b>	28-01-2022 12:00:00
<b>Bid Opening Date/Time</b>	28-01-2022 12:30:00
<b>Bid Life Cycle (From Publish Date)</b>	90 (Days)
<b>Bid Offer Validity (From End Date)</b>	45 (Days)
<b>Ministry/State Name</b>	Ministry Of Information And Broadcasting
<b>Department Name</b>	Na
<b>Organisation Name</b>	Prasar Bharati Broadcasting Corporation Of India
<b>Office Name</b>	Doordarshan Kendra
<b>Item Category</b>	Monthly Basis Cab & Taxi Hiring Services - Hatchback; 3000 Km x 364 hours; Local , Monthly Basis Cab & Taxi Hiring Services - Hatchback; 1200 km x 208 hours; Local , Monthly Basis Cab & Taxi Hiring Services - Sedan; 3000 Km x 364 hours; Local , Monthly Basis Cab & Taxi Hiring Services - SUV; 1200 km x 208 hours; Local , Monthly Basis Cab & Taxi Hiring Services - Premium SUV; 1500 km x 320 hours; Local , Monthly Basis Cab & Taxi Hiring Services - Sedan; 2500 km x 320 hours; Outstation 24*7 , Monthly Basis Cab & Taxi Hiring Services - SUV; 2500 km x 320 hours; Outstation 24*7 , Bus Hiring Service - Short Term - Local; 9-12; Non Deluxe (NDX); 100 , Bus Hiring Service - Short Term - Outstation; 9-12; Non Deluxe (NDX); 300
<b>Contract Period</b>	1 Year(s)
<b>Minimum Average Annual Turnover of the Bidder</b>	13 Lakh (s)
<b>Years of Past Experience required</b>	3 Year (s)
<b>Past Experience of Similar Services required</b>	Yes
<b>MSE Exemption for Years of Experience and Turnover</b>	No
<b>Startup Exemption for Years of Experience and Turnover</b>	No
<b>SHG Exemption for Years of Experience and Turnover</b>	No
<b>Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No

Bid Details	
Time allowed for Technical Clarifications during technical evaluation	7 Days
Estimated Bid Value	2800000
Evaluation Method	Total value wise evaluation

#### EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	0.50
EMD Amount	14000

#### ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	10.00
Duration of ePBG required (Months).	15

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### Beneficiary:

DDO

Doordarshan Kendra, J C NAGAR , Prasar Bharati Broadcasting Corporation of India, Ministry of Information and Broadcasting  
(Madhur Khare)

#### Splitting

Bid splitting not applied.

#### MSE Purchase Preference

MSE Purchase Preference	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as

defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

#### Additional Qualification/Data Required

##### Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
13-01-2022 12:00:00	DOORDARSHAN KENDRA J C NAGAR BANGALIORE 560006 VENUE --- CONFRANCE HALL AT 1200 Hrs Contact person Ravi M- 8762557122

#### Monthly Basis Cab & Taxi Hiring Services - Hatchback; 3000 Km X 364 Hours; Local ( 2 )

##### Technical Specifications

Specification	Values
<b>Core</b>	
Vehicle Type	Hatchback
Type of car (Please select at least 3 options)	Maruti Suzuki WagonR , Maruti Suzuki Celerio , Maruti Suzuki Swift , Hyundai i10 , Hyundai i20 , Tata Tiago , Datsun Go , Hyundai Santro
Usage Variant	3000 Km x 364 hours
Type of Service	Local
Year of Vehicle Model	2019
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	Non-A/C
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	Yes
Area of Operation	Plains
<b>Addon(s)</b>	

Specification	Values
Outstation night charges applicable	No

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Madhur Khare	560006,Doordarshan Kendra J C Nagar Bangalore-560006	2	<ul style="list-style-type: none"> <li>Duration in Months : 12</li> </ul>

#### Monthly Basis Cab & Taxi Hiring Services - Hatchback; 1200 Km X 208 Hours; Local ( 3 )

#### Technical Specifications

Specification	Values
<b>Core</b>	
Vehicle Type	Hatchback
Type of car (Please select at least 3 options)	Maruti Suzuki WagonR , Maruti Suzuki Celerio , Maruti Suzuki Swift , Hyundai i10 , Hyundai i20 , Tata Tiago , Datsun Go , Tata Bolt , Hyundai Santro
Usage Variant	1200 km x 208 hours
Type of Service	Local
Year of Vehicle Model	2019
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	Non-A/C
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	Yes
Area of Operation	Plains
<b>Addon(s)</b>	
Outstation night charges applicable	No

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Madhur Khare	560006,Doordarshan Kendra J C Nagar Bangalore-560006	3	<ul style="list-style-type: none"> <li>Duration in Months : 12</li> </ul>

### Monthly Basis Cab & Taxi Hiring Services - Sedan; 3000 Km X 364 Hours; Local ( 1 )

#### Technical Specifications

Specification	Values
<b>Core</b>	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Honda Amaze , Maruti Suzuki Dzire , Hyundai Xcent , Tata Tigor , Ford Aspire , Volkswagen Ameo , Tata Zest , Nissan Sunny , Toyota Etios
Usage Variant	3000 Km x 364 hours
Type of Service	Local
Year of Vehicle Model	2019
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	Non-A/C
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	Yes
Area of Operation	Plains
<b>Addon(s)</b>	
Outstation night charges applicable	No

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Madhur Khare	560006,Doordarshan Kendra J C Nagar Bangalore-560006	1	<ul style="list-style-type: none"> <li>Duration in Months : 12</li> </ul>

### Monthly Basis Cab & Taxi Hiring Services - SUV; 1200 Km X 208 Hours; Local ( 1 )

#### Technical Specifications

Specification	Values
<b>Core</b>	
Vehicle Type	SUV
Type of car (Please select at least 3 options)	Maruti Suzuki Ertiga , Mahindra XUV 500 , Maruti Suzuki Vitara Brezza , Maruti Suzuki XL6 , Ford Ecosport , Hyundai Creta , Renault Duster , Mahindra TUV300 , Mahindra XUV300 , Mahindra Scorpio
Usage Variant	1200 km x 208 hours
Type of Service	Local
Year of Vehicle Model	2019
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	Non-A/C
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	Yes
Area of Operation	Plains
<b>Addon(s)</b>	
Outstation night charges applicable	No

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Madhur Khare	560006,Doordarshan Kendra J C Nagar Bangalore-560006	1	<ul style="list-style-type: none"> <li>Duration in Months : 12</li> </ul>

#### Monthly Basis Cab & Taxi Hiring Services - Premium SUV; 1500 Km X 320 Hours; Local ( 1 )

#### Technical Specifications

Specification	Values
<b>Core</b>	
Vehicle Type	Premium SUV
Type of car (Please select at least 3 options)	Toyota Innova , Toyota Fortuner , Jeep Compass , Ford Endeavour , Tata Hexa , Tata Harrier , Honda CR-V

Specification	Values
Usage Variant	1500 km x 320 hours
Type of Service	Local
Year of Vehicle Model	2019
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	Non-A/C
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	Yes
Area of Operation	Plains
<b>Addon(s)</b>	
Outstation night charges applicable	No

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Madhur Khare	560006,Doordarshan Kendra J C Nagar Bangalore-560006	1	<ul style="list-style-type: none"> <li>Duration in Months : 12</li> </ul>

#### Monthly Basis Cab & Taxi Hiring Services - Sedan; 2500 Km X 320 Hours; Outstation 24\*7 ( 1 )

#### Technical Specifications

Specification	Values
<b>Core</b>	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Honda Amaze , Maruti Suzuki Dzire , Hyundai Xcent , Tata Tigor , Ford Aspire , Volkswagen Ameo , Tata Zest , Nissan Sunny , Toyota Etios
Usage Variant	2500 km x 320 hours
Type of Service	Outstation 24*7
Year of Vehicle Model	2019
Km Travelled	Upto 75,000 Kms
Air Conditioning Requirement	Non-A/C

Specification	Values
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	Yes
Area of Operation	Hilly + Plain Area
<b>Addon(s)</b>	
Outstation night charges applicable	Yes

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Madhur Khare	560006,Doordarshan Kendra J C Nagar Bangalore-560006	1	<ul style="list-style-type: none"> <li>Estimated number of outstation nights per month per vehicle : 2</li> <li>Duration in Months : 12</li> </ul>

#### Monthly Basis Cab & Taxi Hiring Services - Sedan; 2500 Km X 320 Hours; Outstation 24\*7 ( 1 )

#### Technical Specifications

Specification	Values
<b>Core</b>	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Honda Amaze , Maruti Suzuki Dzire , Tata Tigor , Ford Aspire , Volkswagen Ameo , Tata Zest , Nissan Sunny , Toyota Etios
Usage Variant	2500 km x 320 hours
Type of Service	Outstation 24*7
Year of Vehicle Model	2019
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	Non-A/C
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	Yes
Area of Operation	Hilly + Plain Area



Specification	Values
<b>Addon(s)</b>	
Outstation night charges applicable	Yes

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Madhur Khare	560006,Doordarshan Kendra J C Nagar Bangalore-560006	1	<ul style="list-style-type: none"> <li>Estimated number of outstation nights per month per vehicle : 2</li> <li>Duration in Months : 12</li> </ul>

#### Monthly Basis Cab & Taxi Hiring Services - SUV; 2500 Km X 320 Hours; Outstation 24\*7 ( 1 )

#### Technical Specifications

Specification	Values
<b>Core</b>	
Vehicle Type	SUV
Type of car (Please select at least 3 options)	Maruti Suzuki Ertiga , Mahindra XUV 500 , Maruti Suzuki Vitara Brezza , Maruti Suzuki XL6 , Ford Ecosport , Hyundai Creta , Renault Duster , Mahindra TUV300 , Mahindra XUV300
Usage Variant	2500 km x 320 hours
Type of Service	Outstation 24*7
Year of Vehicle Model	2020
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	Non-A/C
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	Yes
Area of Operation	Hilly + Plain Area
<b>Addon(s)</b>	
Outstation night charges applicable	Yes

#### Additional Specification Documents

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Madhur Khare	560006,Doordarshan Kendra J C Nagar Bangalore-560006	1	<ul style="list-style-type: none"><li>Estimated number of outstation nights per month per vehicle : 2</li><li>Duration in Months : 12</li></ul>

**Bus Hiring Service - Short Term - Local; 9-12; Non Deluxe (NDX); 100 ( 1 )****Technical Specifications**

Specification	Values
<b>Core</b>	
Type of Service	Local
Vehicle Seating Capacity	9-12
Comfort Category	Non Deluxe (NDX)
Per Day KM(s) Usage	100
Per Day Hr(s) Usage	12
Fuel Type	Diesel
Year of Vehicle Model	2018
<b>Addon(s)</b>	

**Additional Specification Documents****Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Additional Requirement
1	Madhur Khare	560006,Doordarshan Kendra J C Nagar Bangalore-560006	1	<ul style="list-style-type: none"><li>Number of Days during Contract Period : 365</li></ul>

**Bus Hiring Service - Short Term - Outstation; 9-12; Non Deluxe (NDX); 300 ( 1 )****Technical Specifications**

Specification	Values
<b>Core</b>	

Specification	Values
Type of Service	Outstation
Vehicle Seating Capacity	9-12
Comfort Category	Non Deluxe (NDX)
Per Day KM(s) Usage	300
Per Day Hr(s) Usage	24x7
Fuel Type	Diesel
Year of Vehicle Model	2018
<b>Addon(s)</b>	
<b>Additional Details</b>	
Night/Outstation Charges in Rs.	300

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Additional Requirement
1	Madhur Khare	560006,Doordarshan Kendra J C Nagar Bangalore-560006	1	<ul style="list-style-type: none"> <li>Number of Days during Contract Period : 365</li> </ul>

## Buyer Added Bid Specific Terms and Conditions

### 1. Buyer Added Bid Specific SLA

File Attachment [Click here to view the file.](#)

### 2. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

### 3. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

### 4. Service & Support

The Service Provider must own 30% of the bid quantity of vehicles in Service Provider's name or in the name of the proprietor / partner of the Service Provider. Necessary documents relating to proof of ownership will be uploaded by the bidder for verification of the buyer. Such Service Provider owned vehicles will be part of the fleet to be deployed by the Service Provider in case he gets the contract against this bid.

## 5. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

## 6. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of DDO payable at DOORDARSHAN KENDRA BANGALORE.

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

## 7. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of DDO payable at DOORDARSHAN KENDRA BANGALORE. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**