



**PRASAR BHARATI
INDIA'S PUBLIC SERVICE BROADCASTER
ALL INDIA RADIO: JAMMU**

No JMU-7(15)/ 2022-23/E/Mtc.Of A.Feilds & fdr.paths/HPT(B)

Date:04-04-22.

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Subject: - Inviting of quotations for execution of minor works like maintenance of lawns, feeder paths and aerial fields at HPT-Bantalab (AIR-Jammu).

Sir,

Quotations are invited by the Deputy Director General (E), Air, Jammu from reputed/ registered Dealers/ Firms/ Contractors for execution of following **supplies/ Job/Work** at the station as per the following details:-

- **Nature of Work:**
 - a. Providing of services for execution of work pertaining to maintenance of lawns, flowers-beds, floriculture, etc.
 - b. Cutting of wild growth, shrubs and thorny bushes along the feeder paths of ATU, Guy anchors of the mast and inside the aerial fields.

(For complete details please see the annexure titled as **scope of work**)
- **Period of Contract:** From 1st May, 2022 to 30th March, 2023.
- **Location (site):** HPT, Bantalab
- **Submission of Quotation:**

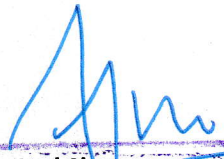
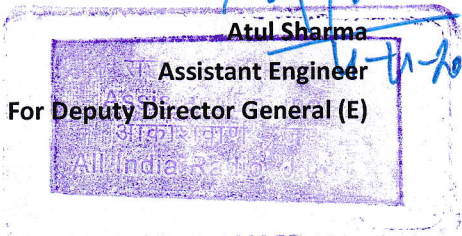
The quotation in sealed cover should reach the office of Deputy Director General (E) latest by 22-04-22 (1.P.M) embossed with the following details on front side of the envelope.

1. Reference of the " **quotation inviting letter with date**".
2. Reference of the short " **title of the work**"
3. Date of opening.
4. Name and address of the firm/contractor.

The quotations shall be opened on 22-04-22 at 4.P.M., by **quotation opening committee** as authorised by the DDG (E). The quotation should be addressed to Deputy Director General (E) on his official address. No quotation should be received or entertained after the due date, despite postal delay (if any).

The Authorised representatives of the firm can choose to be present at the time of opening of quotation. However, if any of the representatives of the firm or all of the representatives of the concerned firms are not available at the time of the opening of the quotation, the same shall not prevent the **quotation opening committee** from opening the quotation/tenders.

The acceptance of the quotation for competitive purpose (i.e., for Bidding purpose) shall be subject to **terms and conditions** as laid in the relevant annexure (attached with the quotation inviting letter). Deputy Director General (E) reserves the right to reject any of the quotation or all of the quotations without assigning any reason thereof.


Atul Sharma
Assistant Engineer
For Deputy Director General (E)
11-11-2022


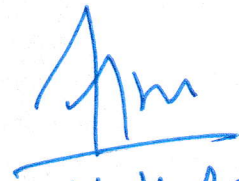
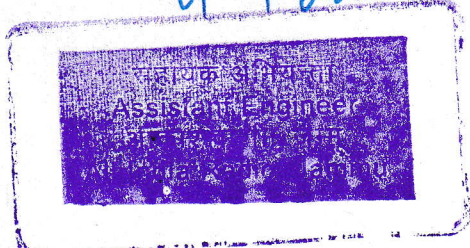
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Date: 04-04-22

List of mandatory documents to be attached with the quotation:

1. Copy of the **GST registration certificate** of the contractor/ firm. (Indicating GST number as well)
2. Copy of **PAN** for the purpose of income Tax Deduction at source.
3. The **Cancelled cheque leaf of the current Bank account** on which the firm is maintaining its commercial transaction.
4. **Registration certificate** of the contractor/ firm.
5. A **Bank draft of Rs. 12000/-** issued in favour of the bidder and pledged to DDO, AIR-Jammu. (as EMV)
6. **Cost of Tender is Rs. 100/-** Contractors, who choose to download their tender dossier from the E-mode, are exempted from paying the cost of the tender. However, firms who shall be collecting tender dossier as hard copy from the office shall have to deposit an Amount Of Rs. 100/- with the cashier of All India Radio, Jammu and the GAR/TAR receipt copy may please be attached with the tender dossier. However, the firms who have been approached by this office under the category of limited tender basis shall have to enclose a bank draft of Rs. 100/- drawn in favour of DDO, AIR-Jammu along with tender dossier at the time of submission.


4-4-2022


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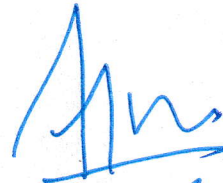
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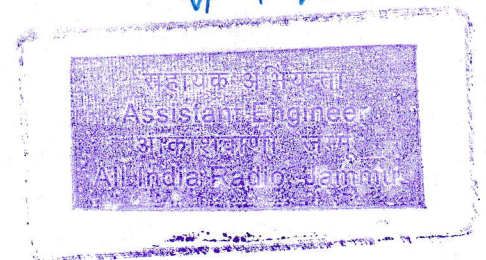
Date: 04-04-22

TERMS AND CONDITIONS:

1. The qualifying firm shall have to deposit a security amount of Rs. 25,000/- in the form of Term Deposit of one year drawn in favour of the firm/ contractor. The same has to be pledged to the DDO, AIR-Jammu. A Bank Guarantee in the matter is also acceptable in lieu of the Bank term Deposit.
2. The security amount shall be released on successful completion of the contract.
3. The firm shall be raising the bills on monthly basis; through the rates quoted initially shall be valid upto a period of 30th March, 2023. The rates to be quoted in the Rate Annexure by the interested contractor shall be applicable on monthly basis, indicating the basic quoted rates, GST component and other Tax/ levies applicable separately.
4. The firm shall be responsible for handling any unforeseen situation like mishap, injury, accident, disability, electrocution, snake-bite, animal attack to any of its Manpower/Labour, while execution of the work at site. An agreement covering the above aspect has to be furnished by the contractor in the form of indemnity bond of Rs. 100/- denomination.
5. The firm/ contractor or any of its labour (including heirs, legal appointed successors or any other close relation) won't claim any compensation like that of Govt. Job/ continuation of the contract, ex-gratia or financial entity in case of any mishap/ injury/ death while execution of the work from the department, neither as matter of compassion or for sustenance.
6. The firm/ contractor shall arrange for all types of tools, implements, stair-case, protective gear for safe execution of the work. All norms of industrial safety shall be followed.
7. The competent authority can prematurely call-off the contract without assigning reason thereof. The contractor shall be paid on pro-rata/ proportionate basis on pre-mature termination of the contract.
8. Any hike in the prices on account of change in the market-price index in respect of commodities or otherwise also which include prevailing labour rates also as well as Govt. Approved labour rates during the period of the contract, shall have not any bearing on the rates quoted/ rates to be Charged. No claim for escalation of rates in this regard shall be entertained by the department. However, any change in the tax component as notified by the Govt. Shall has to be reflected/ charged in the next following bills (w.e.f post notification date) by the contractor and accordingly paid by the Department.

9. All the applicable deductions like that of income tax TDS, GST TDS, educational cess shall be made by the DDO on the verified amount of the bills and credited in the respective GST accounts and PAN of the contractor.
10. The contractor and the labourers involved in the execution of the work shall have to follow the prescribed norms related to COVID-19.
11. The contractor shall ensure that labour engaged by the contractor for execution of the work is in good state of health and above 18 years of age and has undergone covid-19 vaccination.
12. The contractor shall have to seek security permission and provide ID- proofs as well as address proofs of the labourers engaged by him.
13. The contractor shall follow all the guidelines as laid in the labour rules and no disputes in this regard shall be acceptable by the department. Any complaint in this regard shall be acceptable by the department. Any complaint in this regard shall be dealt under relevant provisions of the law/ labour rules/ departmental procedures of redressing grievances and shall be subject to jurisdiction of Jammu courts.


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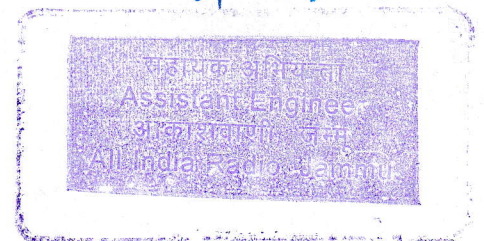
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Date: 04-04-22

SCOPE OF WORK

- The work comprises of regular cleaning of wild growth along the feeder lines paths starting from the entrance of aerial fields to ATU (approx. Area 8 ft X 250 ft= 2000 ft), so that the movement to ATU hut from the transmitter remains hindrance free and with proper visibility.
- The work also comprises of regular cleaning of wild growth shrubs, thorny bushes along the paths that lead to 6 nos' Anchor- Guys foundations of 115 mt medium-wave/ DRM mast. The approx. area to be cleaned of the growth on routine basis shall be $\{(3 \times 50) + (3 \times 100)\} \times 6 = 2700$ sq ft.
- Regular cleaning of all the wild growth at least once in fortnight in aerial field which almost comprises of almost 20 kanals.
- Cutting of wild growth in the enclosed area of mast base foundation of approx area 500 sq. Ft on weekly basis.
- Maintaining of lawns and flower-beds in the entrance area of HPT(B), along the length of the 100 RFT (on both sides of the path)
- Cleaning of spurious seasonal growth like that of Peepal tree, Kikar, Bael tree from the roof tops and walls of transmitter building (both new and old DG block).
- Maintaining of lawns and flower beds on the rear of transmitter building i.e., path leading along any area of 100 RFT (on both sides of the path).
- Overall upkeep of floriculture and fruit-trees for maintaining a healthy environment. The area identified and developed in this regard is terrace near 1MVA DG sets which approx measures 100 X 150 ft.
- Arranging of flower saplings for flower beds and lawns (thrice in a year, approx. quantity = 3 X 300 pcs.)
- All the tools like long-handled dhraties, dhratas, axes, shovels, khurpaas and other gardening tools shall be arranged by the firm/ contractor for safe execution of the work.


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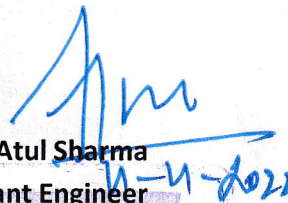
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Details of the Estimated cost (Total BID VALUE)

S.No.	Items	Quantity	Rate	Amount
1.	The work can be accomplished by hiring 30 nos' of Physical labourer shifts. (Each shift equivalent to 8 hrs on monthly basis)	30 nos'	Rs. 553/- per labourer per shift	Rs. 16590/-
2.	Rent of tools, gardening implements, axes, motorised hand-held saws and stair- cases as well as Jute ropes (on monthly basis)	02 sets	Rs. 1000/-	Rs.2000/-
			TOTAL= Rs. 18,590/- (A)	

- Period : from 1st May, 2022 to 30th March, 2022 = 11 Months.
- Estimated expenditure per month: Rs 18590/- (as worked out as "A" as above)
- Total estimated expenditure for 11 months= 11X 18590/- = **Rs. 204490/- (X)**
- Cost of saplings on seasonal basis= 300X5X3= **Rs.4500/- (Y)**
 - No. Of saplings=300
 - Cost per saplings=Rs. 5/-
 - No. Of seasons= 3
- Total tender value excluding GST= **Rs 208990/- (X + Y)**
- **GST @ 18% = Rs 37618.2/-**
- **Total tender value including GST = Rs. 246608.2/-**
Say Rs. 247000/- (Rupees Two Lakh Fourty Seven Thousand only)


Atul Sharma
 Assistant Engineer
 For Deputy Director General (E)
 All India Radio, Jammu

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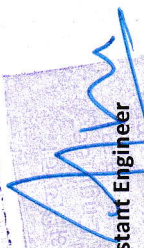
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Rate Annexure

<u>S.No.</u>	<u>Name & Address of the Firm/Contractor</u>	<u>Brief Description of the work</u>	<u>Basic Rate in terms of Rupees (to be quoted by the contractor)</u>	<u>GST component (to be quoted by the contractor)</u>	<u>Any other Tax/ Levies (if any) (to be quoted by the contractor)</u>	<u>Total Amount (to be quoted by the contractor)</u>	<u>Remarks</u>
(1)	(2)	(3) For execution of Minor works like maintenance of Lawns, Feeder Paths and Aerial Fields. (for complete details please see Annexure iv titled <u>Scope of Work</u>)	(4)	(5)	(6)	(7)	(8) <ul style="list-style-type: none"> Rates may please quoted in column (4) on consolidate lum-sump basis though the payments shall be made on running account bills (on pro-rata monthly basis) as the period of contract shall be up to period ending 30 March, 2023. Rates should be quoted neatly in figures as well as in words. HSN code along with that of GST % applicable may also be quoted in column (5)

Signature & Seal of the Contractor


 Assistant Engineer
 For Deputy Director General (E)
 4-4-2022