

Prasar Bharati
(India's Public Service Broadcaster)
Prasar Bharati Secretariat
IT Division
Akashvani Bhawan, Sansad Marg, New Delhi – 110001

No. 7(151)/2019-20 (O/S-DLI)/IT/PBS

Date : 13-03-2020

Subject : **Demonstration-cum-Briefing of functioning of eOffice on 18-03-2020**

eOffice developed by NIC is being configured and implemented in all the offices of All India Radio and Doordarshan in Prasar Bharati Network in a phased manner.

(1) A list of stations where eOffice has already been configured is available and being updated live at <https://hris.prasarbharti.org/eofficeonboard.aspx> These Kendras / Stations are requested to issue suitable instruction that every employee / officer in the Kendra may start using eOffice for all the modules.

(2) A Demonstration-cum-briefing of functioning of e-Office shall be organized by IT Division, PB Sectt. through You Tube Helpdesk on **18-03-2020 at 1530 Hrs**, followed by further sessions from time to time. The Link of the You Tube Helpdesk is <https://www.youtube.com/channel/UCbZAt4RmMK--C4DPmCIIDRg> and then Click Videos -- Live Video at the aforesaid date and time. The Helpdesk can be searched by typing "IT PB HELPDESK" on You Tube -- Search.

(3) Any Officer / Employee can view the Live Demonstration-cum-Briefing on his Desktop / Laptop / Smart Phone by following the aforesaid method. It may be noted that Live text chat can be done during the On-Line Live Demonstration. It is requested that all Officers / Employees in the Kendra / Station may attend the On-Line Demonstration-cum-briefing of functioning of eOffice on the date and time mentioned above.

(4) In case of any difficulty, IT Division may be contacted on Ph.No. 011- 23421581 or on e-mail – eoffice@prasarbharati.gov.in



(R.P. JOSHI)

Dy. Director General (IT)

All Officers / Officials
Prasar Bharati Offices
(Through Prasar Bharati Website / Prasar Net / eOffice KMS)

Copy for kind information to :

(1) Addl. Director General (IT) / Addl. Director General (Admn.), / Addl. Director General (HR)
Prasar Bharati Sectt.