No. 7(151)/2019-20(O/S-DLI)/IT/PBS   Date : 25-08-2020

Subject : **Reminder - On-Line Entry of Data in HRIS for eOffice Configuration**

        This is with reference to this office Circular Nos. IT-HRIS/1/2019-IT Division dated 20-11-2019 and 10-01-2020 (copy enclosed for ready reference) wherein all Kendras / Stations of All India Radio and Doordarshan in Prasar Bharati Network were requested to submit the data <u>ON-LINE</u> in HRIS (eOffice Configuration Module) for configuration in eOffice. The complete procedure for entering data On-Line in HRIS had already been explained in the above mentioned circulars.

(2)   As on date, 411 Prasar Bharati Offices are On-Board in eOffice. Latest live status of On-Board stations can be viewed at https://hris.prasarbharati.org/eofficeonboard.aspx. Some more Stations are under pipeline and shall be configured soon.

(3)   It is seen that 123 Nos. of Kendras / Stations / Offices have not yet submitted the required data of employees in HRIS for configuration in eOffice. The Zone-Wise list of such stations is enclosed herewith as Annexure-I.

(4)   In the present ongoing pandemic of Covid-19 wherein work from home online and avoiding physical file contacts is order of the day, the above mentioned Kendras / Stations are again requested to submit the data of employees in HRIS (eOffice Configuration Module) for configuration in eOffice, at the earliest, so as to enable smooth and timely completion of office work.

(5)   The Zonal Admin Heads are also requested to kindly instruct the Kendras / Stations under their jurisdiction (as mentioned in the enclosed list) to submit the data for eOffice configuration.

Jyoti Bikash Roy
Date: 2020.08.25 16:33:00 +05'30'

(J.B. Roy)
Assistant Director (IT)

All Prasar Bharati Offices
(Through PrasarNet / Prasar Bharati Website / eOffice KMS)

Copy for kind information to (through email):

(1) PS to CEO Prasar Bharati.
(2) DG:AIR/ DDn
(3) Zonal Admin Head (NZ/SZ/WZ/EZ/NEZ)
(4) ADG (Admn.) / ADG (HR) / ADG (IT) : PB Sectt.

Prasar Bharati
(India's Public Service Broadcaster)
Prasar Bharati Secretariat
IT Division
Akashvani Bhawan, Sansad Marg, New Delhi – 110001

No. IT-HRIS/1/2019-IT Division   Date : 10-01-2020
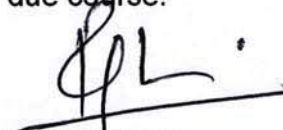
CIRCULAR

Subject : **Data of employees for configuration in eOffice**

This is in continuation to this office circular of even No. dated 20-11-2019 (copy enclosed for ready reference), wherein all Stations / Kendras of All India Radio and Doordarshan in Prasar Bharati Network were requested to submit the data of employees On-Line in HRIS (eOffice Configuration Module) for configuration in eOffice. The complete procedure for entering data On-Line in HRIS had already been explained in the above mentioned circular.

It is seen that only a few Stations / Kendras have submitted the required data of employees in HRIS. Further, the submitted data is also not as per the required structure and the attached guidelines. **All the Stations of All India Radio and Doordarshan network are again requested to submit / review & submit the data of employees On-Line in HRIS (eOffice Configuration Module) so the eOffice can be configured and implemented at their stations, at the earliest.** The detailed guidelines / structure for submitting data has been elaborated and again explained in the attached Annexure-I, II & III. Those stations where eOffice has already been implemented are not required to submit the aforesaid data again.

Also, separate guidelines will be issued for CCW Offices, in due course.

Encl : As above   (R.P. JOSHI)
                                                    Dy. Director General (E) (IT)

To

All the Stations / Kendras of
All India Radio / Doordarshan
(Except CCW Offices)
(Through Prasar Bharati Website / Prasar Net / eOffice KMS)

ANNEXURE-I

SECTIONS / UNITS FOR STATIONS AND KENDRAS (Except CCW & Zonal Office)

S.No.	Section Name
1	O/o HOE
2	Engg. Shift
3	General Engg.
4	Engg. Store
5	Maintenance
6	O/o HOP
7	ARU
8	Prog. Shift
9	General Prog.
10	O/o HOO
11	Admin
12	RNU
13	RNU Shift

Station / Kendra

- O/o HOE
  - Engg. Shift
  - General Engg.
  - Engg. Store
  - Maintenance
- O/o HOP
  - ARU
  - Prog. Shift
  - General Prog.
- O/o HOO
  - Admin
- RNU
  - RNU Shift

ANNEXURE-II
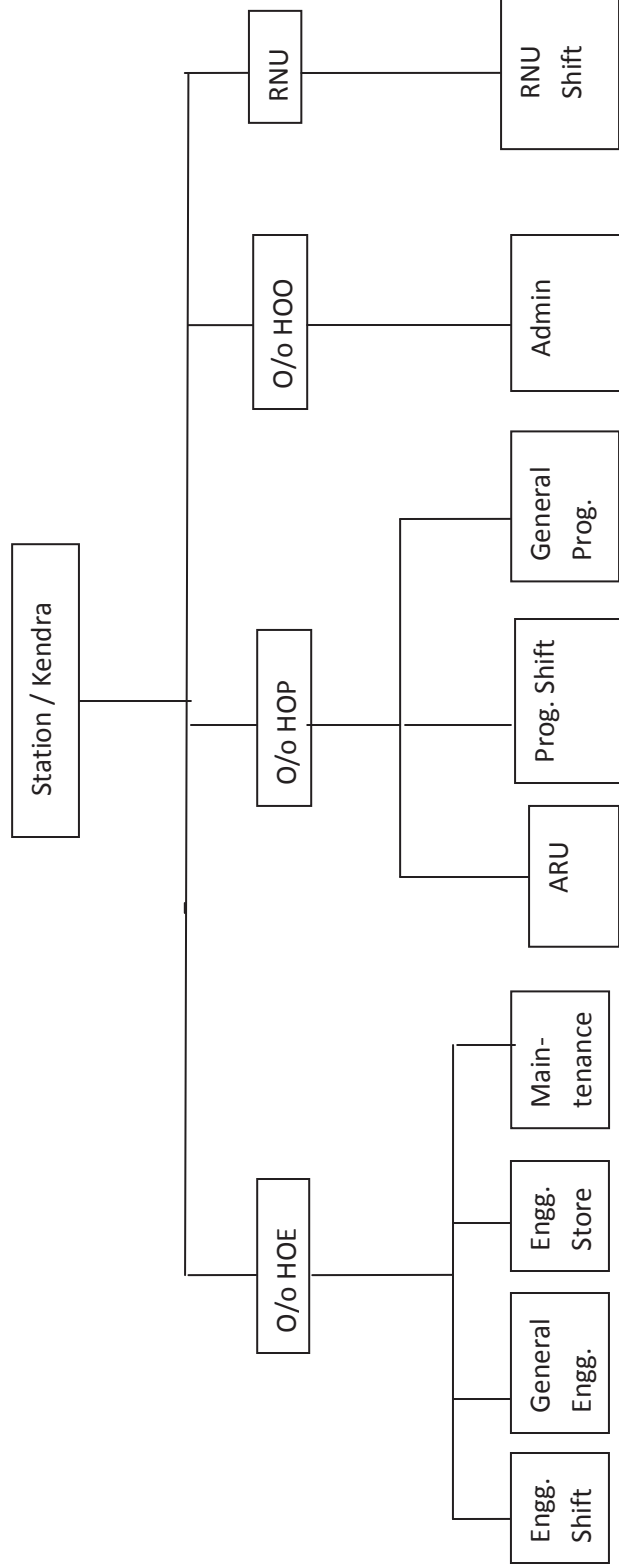
Guidelines / Structure for submitting Data for eOffice in HRIS (Except CCW offices)

ENGINEERING

S.No.	Name of Unit / Section	Weekly Off Assigned	Employees covered under the Unit / Section
1	O/o HOE	Saturday & Sunday	(i) Head of Engineering (ii) Dy. Director General (Engg.) (iii) Director (Engg.) (iv) Dy. Director (Engg.) (v) Asstt. Director (Engg.) (vi) Assistant Engineer (vii) PS / PA of above officers *Except those Officers who are covered under Engg. Shift & Incharge of Engg. Store*
	FOR REMAINING ENGG. EMPLOYEES		
2	Engg. Shift	Variable Weekly Off	Employees working in Shift Duty *(including A.E. working in Shift Duty)* and are having Variable Weekly Off.
3	Engg. Store	Saturday & Sunday	(i) Incharge of Engg. Store (ADE / AE Level) (ii) Employees working in Engg. Store.
4	Maintenance	Sunday	Employees working in Engg. Maintenance and are having Sunday Weekly Off.
5	General Engg.	Saturday & Sunday	Other Engg. Employees not covered in the Units / Sections from S.Nos. (1) to (4) above.

PROGRAMME

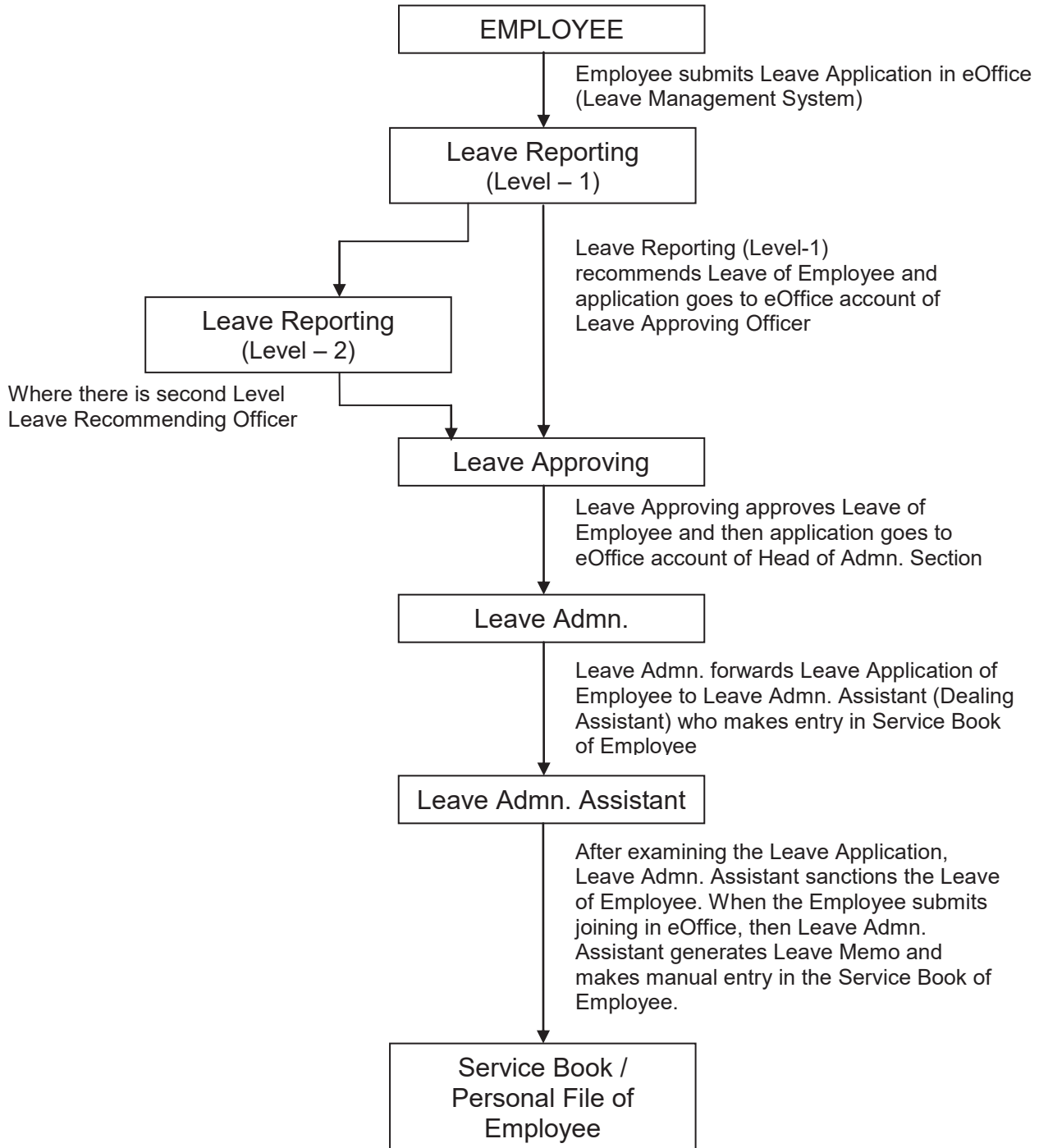| S.No.	Name of Unit / Section	Weekly Off Assigned	Employees covered under the Unit / Section
1	O/o HOP	Saturday & Sunday	(i) Head of Programme (ii) Dy. Director General (Prog.) (iii) Dy. Director (Prog.) (iv) Asstt. Director (Prog.) (v) Programme Executive (vi) PS / PA of above officers *Except those Officers who are covered under Prog. Shift*
	FOR REMAINING PROG. EMPLOYEES		
2	ARU	Saturday & Sunday	(i) ARO (ii) PS / PA to ARO
3	Prog. Shift	Variable Weekly Off	Employees working in Shift Duty *(including PEX working in Shift Duty)* and are having Variable Weekly Off.
4	General Prog.	Saturday & Sunday	Other Prog. Employees not covered in the Units / Sections from S.Nos. (1) to (3) above.

RNU (NEWS WING)

S.No.	Name of Unit / Section	Weekly Off Assigned	Employees covered under the Unit / Section
1	RNU WING	Saturday & Sunday	(i) Head of RNU (ii) Director (News) (iii) Dy. Director (News) (iv) Asstt. Director (News) (v) PS / PA of above officers *Except those Officers who are covered under RNU Shift*
	FOR REMAINING RNU EMPLOYEES		
2	RNU Shift	Variable Weekly Off	Employees working in Shift Duty *(including DD (News) / AD(News) working in Shift Duty)* and are having Variable Weekly Off.

Administration & Accounts

S.No.	Name of Unit / Section	Weekly Off Assigned	Employees covered under the Unit / Section
1	O/o HOO	Saturday & Sunday	(i) Head of Office (ii) PS / PA to HOO
	FOR REMAINING ADMN. & ACCOUNTS EMPLOYEES		
2	Admn. Wing	Saturday & Sunday	All Admn. & Accounts Employees not covered in the Units / Sections at S.No. (1) above.

NOTE

(1) Data of employees in HRIS for eOffice configuration should be filled with due care and as per above mentioned structure.

(2) If an officer is holding two portfolios, appropriate section may be selected.
If an HOE / HOP is also HOO, then his / her section may be selected as O/o HOE, O/o HOO OR O/o HOP, O/o HOO, as the case may be.

(3) Leave / Tour Workflows of an individual officer / employee are explained in Annexure-III.

LEAVE WORKFLOW OF AN EMPLOYEE IN eOffice

```
                    ┌─────────────────────┐
                    │     EMPLOYEE        │
                    └─────────────────────┘
                              │   Employee submits Leave Application in eOffice
                              │   (Leave Management System)
                              ▼
                    ┌─────────────────────┐
                    │  Leave Reporting    │
                    │    (Level – 1)      │
                    └─────────────────────┘
                       │              │   Leave Reporting (Level-1)
                       │              │   recommends Leave of Employee and
                       ▼              │   application goes to eOffice account of
        ┌─────────────────────┐      │   Leave Approving Officer
        │  Leave Reporting    │      │
        │    (Level – 2)      │      │
        └─────────────────────┘      │
  Where there is second Level        │
  Leave Recommending Officer         │
                       │             │
                       ▼             ▼
                    ┌─────────────────────┐
                    │   Leave Approving   │
                    └─────────────────────┘
                              │   Leave Approving approves Leave of
                              │   Employee and then application goes to
                              │   eOffice account of Head of Admn. Section
                              ▼
                    ┌─────────────────────┐
                    │    Leave Admn.      │
                    └─────────────────────┘
                              │   Leave Admn. forwards Leave Application of
                              │   Employee to Leave Admn. Assistant (Dealing
                              │   Assistant) who makes entry in Service Book
                              │   of Employee
                              ▼
                    ┌─────────────────────┐
                    │ Leave Admn. Assistant│
                    └─────────────────────┘
                              │   After examining the Leave Application,
                              │   Leave Admn. Assistant sanctions the Leave
                              │   of Employee. When the Employee submits
                              │   joining in eOffice, then Leave Admn.
                              │   Assistant generates Leave Memo and
                              │   makes manual entry in the Service Book of
                              │   Employee.
                              ▼
                    ┌─────────────────────┐
                    │   Service Book /    │
                    │   Personal File of  │
                    │     Employee        │
                    └─────────────────────┘
```

TOUR WORKFLOW OF AN EMPLOYEE IN eOffice

```
                    ┌─────────────────────┐
                    │      EMPLOYEE       │
                    └─────────────────────┘
                               │   Employee applies Tour in eOffice (Tour
                               │   Management System)
                               ▼
                    ┌─────────────────────┐
                    │   Tour Reporting    │
                    │     (Level – 1)     │
                    └─────────────────────┘
                       │                │
                       │                │  Tour Reporting (Level-1) recommends
                       ▼                │  Tour of Employee and application
          ┌─────────────────────┐      │  goes to eOffice account of Tour
          │   Tour Reporting    │      │  Approving Officer
          │     (Level – 2)     │      │
          └─────────────────────┘      │
                       │               │
Where there is Second Level            │
Tour Recommending Officer              │
                       ▼               ▼
                    ┌─────────────────────┐
                    │   Tour Approving    │   Tour Approving approves Tour of
                    └─────────────────────┘   Employee
```

Prasar Bharati
(India's Public Service broadcaster)
Prasar Bharati Secretariat
IT division
Akashvani Bhawan, Sansad Marg, New Delhi-110001

CIRCULAR

Date: 20th Nov, 2019

As informed earlier, eOffice suite from NIC is being implemented across all the offices of Prasar Bharati in a phased manner. NABM, DD News, Prasar Bharati Secretariat, O/o ADG (E) (NZ), AIR Delhi, News Service Division Delhi, DG:DD , AIR Central Store, DG: AIR have already started using it

The eOffice suite has been hosted at https://eoffice.prasarbharati.gov.in. The access credentials are the same as that of the official email under prasarbharati.gov.in/gov.in/nic.in domain i.e. login is the email id and password is the same used for the official email id.

Approximately 21000 emails have been created under prasarbharati.gov.in domain. All those officers who have been allotted email id, are requested to login to the eOffice portal and get familiar with this application. Even if, eOffice has not been configured for a particular station/office, still employees having email id, can login and use the basic features such as knowledge management system (KMS), Directory, Employee Search etc. The Circular/Office orders, issued through Prasar Bharati Secretariat, DD are also available under KMS, subsequently, orders issued by AIR Directorate/Stations will also be made available. Users are requested to login & update their profile in eOffice by selecting EMD details Tab on the left panel. Telephone numbers & addresses may be updated so that it is reflected in the Telephone directory. As stated earlier, eOffice is being implemented in phased manner, once it is configured all the features such as eFile, eTour, eLeave will also be available. Till such time it is configured for your office, you may carry out practice on by logging into *https://handsoneoffice.porasarbharati.org* for actual look and feel. This facility can also be accessed by all the officials of Prasar Bharati using login ids as circulated by circular No 4(3)/2019/IT/PBS.

For configuration of eOffice for an office, complete details of all the officials working in that office is required For the configuration of eOffice, each employee need to be configured with Leave Reporting officer, Leave Controlling Officer, Leave Approving officer, Leave Admin and Leave Dealing assistant for e Leave configuration .Similarly each employees need to be configured with Tour Reporting officer, Tour Controlling Officer, Tour Approving officer for e Tour configuration .His/Her Post and Section in which he is working also need to be configured.

For collection of all these details, a sub module has been created in HRIS as eOffice Data Configuration. The data mentioned in the above paragraph can be entered in HRIS accordingly. The data entered will be utilized in Data porting/configuration into eOffice.

CEO, PB desires that eOffice should be rolled out for all the offices of Prasar Bharati Network at the earliest. It is requested that the above information may be submitted at the earliest through HRIS.

(JB Roy)
ADE (IT).

(JB Roy)

AD(IT)

e-Office configuration Manual

| Keywords:	
Designation:	Employee Designation in which he is appointed /promoted. To be selected from drop-down list.
Section Name:	Name of the Section / Wing of the Office where employee / officer is posted (Additional Charge, if any, may also be indicated.
Post Held:	Post of Employee for which he is working
Leave Reporting (level 1):	Name of Officer to whom the employee submits his Leave Application. To be kept blank in case of single level Approving authority such as PAs
Leave Reporting (level 2):	Name of Officer who forwards the Leave Application of the employee. (Where employee has 3 levels in his / her leave workflow). To be kept blank in case of single level Approving authority such as PAs
Leave Approving:	Name of Officer who approves the Leave of the employee
Leave Dealing Assistant:	Name of the Dealing Assistant (LDC / UDC / Any Other) who maintains the Personal File of the Employee.
Leave Admin :	The officer who issues the leave Mamo. Name of the S.O. / Head Clerk / Any Other, to whom the Dealing Assistant (LDC / UDC / Any Other) as mentioned as Leave Dealing Assistant Reports.
Remark:	If any
Tour Reporting (level 1):	Name of Officer to whom the employee submits his Tour Proposal.
Tour Reporting (level 2):	Name of Officer who forwards the Tour Proposal of the employee. (Where employee has 3 levels in his / her tour workflow)
Tour Approving:	Name of Officer who approves the Tour of the employee.

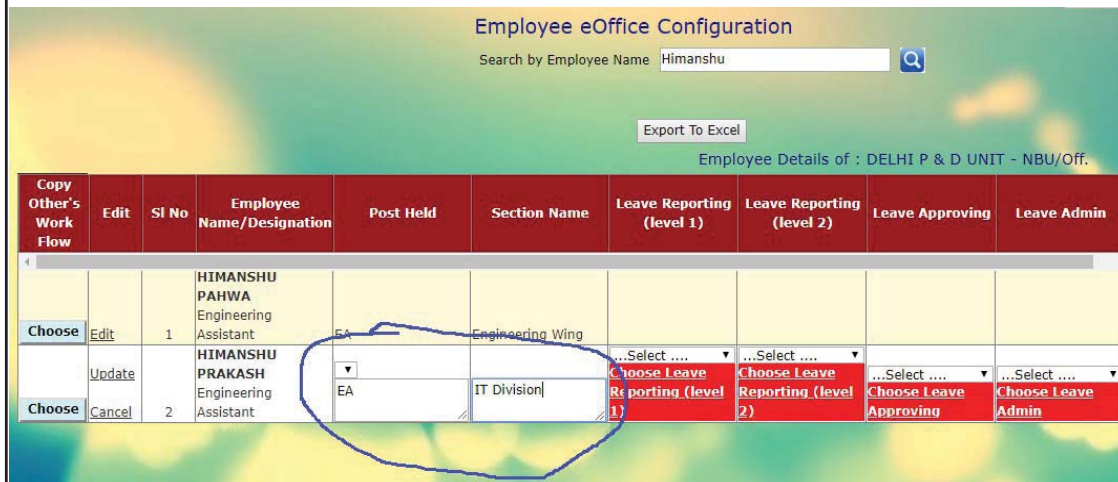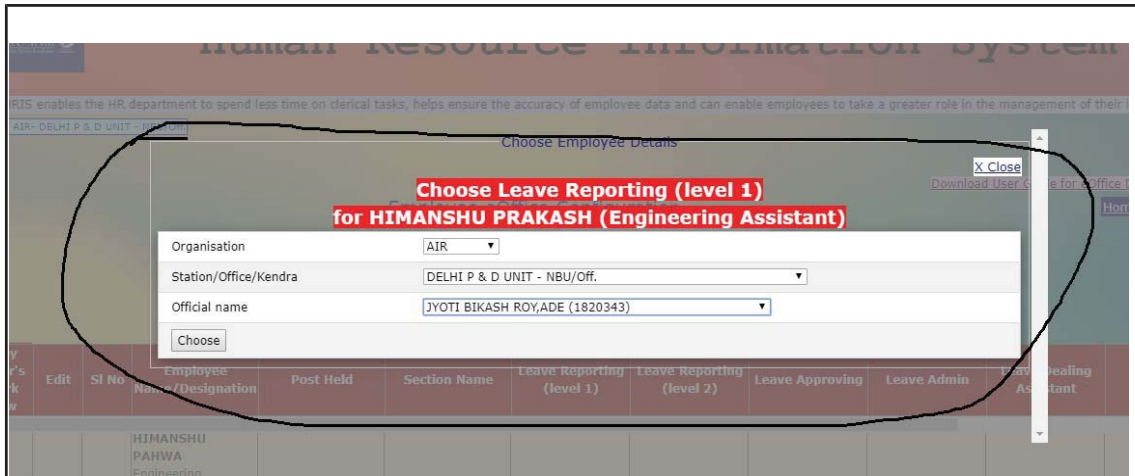| Steps: |
|---|
| Illustration:
1. Go to e-Office Configuration in HRIS Application by Station login. |
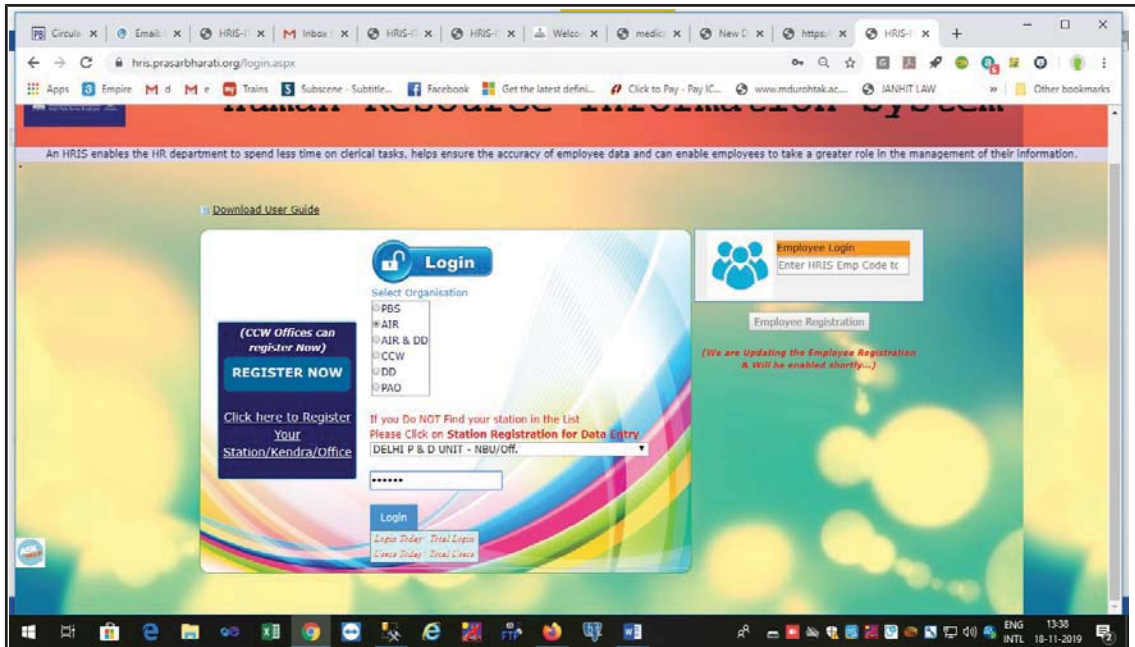
2. Choose eOffice Data configuration
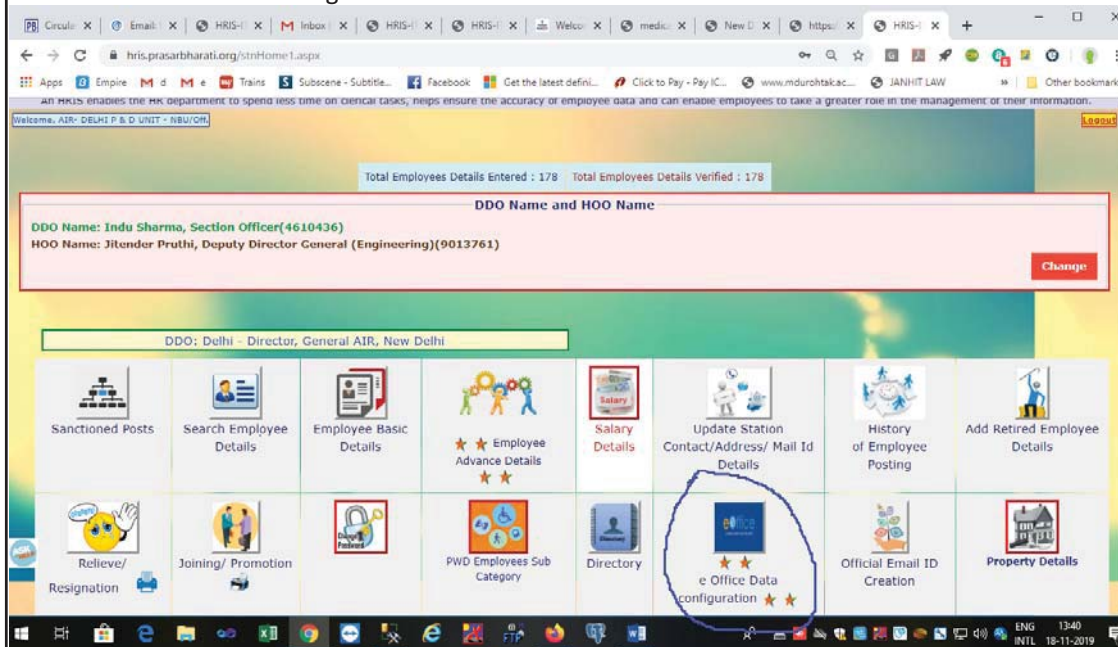
3. Fill up the data for employees, Search the employee and click edit button
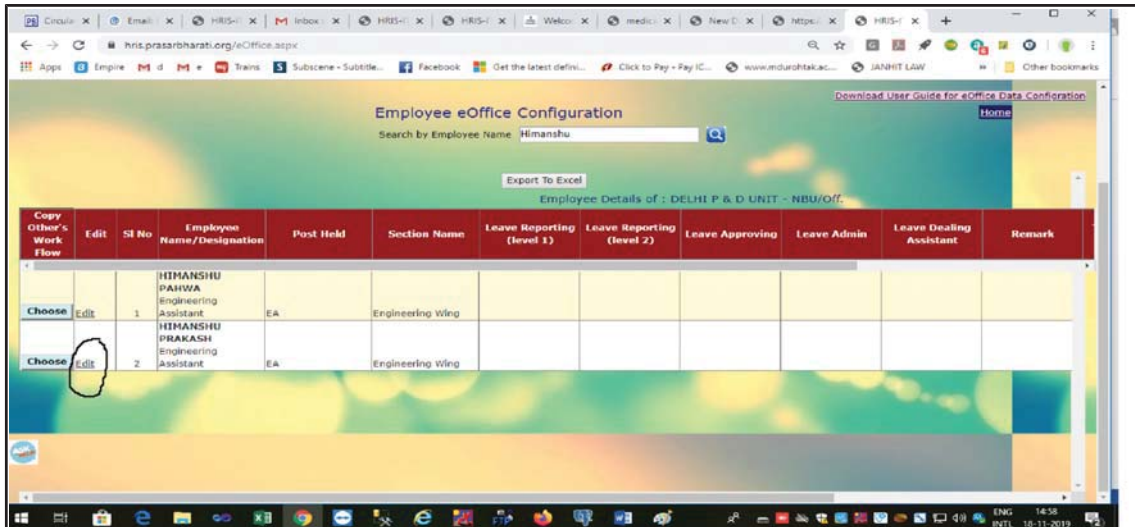
4. Post and Section are prefilled based on designation of employee. That may be modified in accordance with current posting of the employee.

5. All the above mentioned concerned officer for an employee can be chosen from the respective drop-down list.

6. The Employee details will be saved as

7. If one's work flow need to copied to others then Click *Choose* **Copy other's workflow**

8. Choose the employee of which workflow need to be copied

Edit Selected Employee Details

Copy Other's Work Flow for ASHISH KUMAR (Engineering Assistant)

X Close

| From | HIMANSHU PRAKASH,EA (1600501) ▼ |
| Remarks (if any) | Remarks |

Choose

No	Employee Name/Designation	Post Held	Section Name	Leave Reporting (level 1)	Leave Reporting (level 2)	Leave Approving	Leave Admin	Leave Dealing Assistant	Remark

RAJESH KUMAR

9. His/her workflow will be copied as

Choose	Edit	2	SHEELA VASHISHTA	Assistant Engineer	AE	Engineering Wing					
Choose	Edit	3	ASHISH KUMAR	Engineering Assistant	EA	IT Division	JYOTI BIKASH ROY		RAJENDRA PRASAD JOSHI	CHANDER RAM MEENA	PRABHA TOPPO	&copied from HIMANSHU PRAKASH,EA (1600501)	JYOTI BIKASH ROY	RAJENDRA PRASAD JOSHI	AVINASH AGARWAL

S.NO.	Station Name	No. of Employees	Status	ZONE
1	KOLKATA DDK - DD	375	Data Not Received	EAST
2	RANCHI DDK - DD	128	Data Not Received	EAST
3	SAMBALPUR DDK - DD	54	Data Not Received	EAST
4	BHAGALPUR DMC - DD	43	Data Not Received	EAST
5	DALTONGANJ DDK - DD	33	Data Not Received	EAST
6	GAYA DMC - DD	32	Data Not Received	EAST
7	MOTIHARI DMC - DD	29	Data Not Received	EAST
8	DHANBAD DMC - DD	28	Data Not Received	EAST
9	JAMSHEDPUR DMC - DD	28	Data Not Received	EAST
10	SHANTINIKATAN DDK - DD	25	Data Not Received	EAST
11	ROURKELA LRS - AIR	22	Data Not Received	EAST
12	JEYPORE DMC - DD	21	Data Not Received	EAST
13	KATIHAR HPT - DD	18	Data Not Fully Received	EAST
14	KEONJHAR LRS - AIR	16	Data Not Received	EAST
15	DALTONGANJ LRS - AIR	15	Data Not Received	EAST
16	JAMSHEDPUR HPT - DD	15	Data Not Received	EAST
17	MURSHIDABAD HPT - DD	15	Data Not Received	EAST
18	MURSHIDABAD LRS - AIR	13	Data Not Received	EAST
19	JORANDA LRS - AIR	12	Data Not Received	EAST
20	BALURGHAT HPT - DD	8	Data Not Received	EAST
21	KOLKATA-CRD MKTG. - DD	6	Data Not Received	EAST
22	SRINAGAR DDK - DD	234	Data Not Received	NORTH
23	LEH REGIONAL - AIR	44	Data Not Received	NORTH

S.NO.	Station Name	No. of Employees	Status	ZONE
24	SRIGANGANAGAR DMC - DD	36	Data Not Received	NORTH
25	NAINITAL DMC - DD	34	Data Not Received	NORTH
26	KANPUR HPT - DD	23	Data Not Received	NORTH
27	BHILWARA DMC - DD	22	Data Not Fully Received	NORTH
28	MAU DDK - DD	22	Data Not Received	NORTH
29	POONCH HPT - DD	20	Data Not Received	NORTH
30	KARGIL REGIONAL - AIR	19	Data Not Received	NORTH
31	AJMER HPT - DD	17	Data Not Received	NORTH
32	KUPWARA HPT - DD	14	Data Not Fully Received	NORTH
33	AZAMGARH DMC - DD	14	Data Not Received	NORTH
34	KATHUA HPT - DD	13	Data Not Received	NORTH
35	BANDA HPT - DD	12	Data Not Received	NORTH
36	BARMER HPT - DD	12	Data Not Received	NORTH
37	HAMIRPUR LRS - AIR	12	Data Not Received	NORTH
38	JAISALMER HPT - DD	12	Data Not Received	NORTH
39	NOWSHERA HPT - DD	12	Data Not Received	NORTH
40	KUPWARA RELAY - AIR	11	Data Not Fully Received	NORTH
41	GUREJ HPT - DD	11	Data Not Received	NORTH
42	KATHUA LRS - AIR	11	Data Not Received	NORTH
43	PAURI GARHWAL LRS - AIR	11	Data Not Received	NORTH
44	POONCH LRS - AIR	11	Data Not Received	NORTH
45	RAJOURI RELAY - AIR	10	Data Not Received	NORTH
46	KHALTSI RELAY - AIR	9	Data Not Received	NORTH
47	LAKHIMPUR HPT - DD	9	Data Not Received	NORTH

S.NO.	Station Name	No. of Employees	Status	ZONE
48	NAUSHERA RELAY - AIR	9	Data Not Received	NORTH
49	TITHWAL HPT - DD	9	Data Not Received	NORTH
50	BHADARWAH LRS - AIR	8	Data Not Received	NORTH
51	DISKIT RELAY - AIR	7	Data Not Received	NORTH
52	DRASS RELAY - AIR	7	Data Not Received	NORTH
53	Meerut-LRS - AIR	6	Data Not Fully Received	NORTH
54	PADUM RELAY - AIR	6	Data Not Received	NORTH
55	NYOMA RELAY - AIR	5	Data Not Received	NORTH
56	PITHORAGARH RELAY - AIR	5	Data Not Received	NORTH
57	TIESURU RELAY - AIR	5	Data Not Received	NORTH
58	UTTARKASHI RELAY - AIR	3	Data Not Fully Received	NORTH
59	PITHORAGARH FM-RELAY - AIR	3	Data Not Received	NORTH
60	BAGESHWAR SLRS - AIR	2	Data Not Received	NORTH
61	JAMMU (N) DMC - DD	2	Data Not Received	NORTH
62	KHETIKHAN FM-RELAY - AIR	2	Data Not Received	NORTH
63	GAIRSAIN RELAY - AIR	1	Data Not Received	NORTH
64	JAMMU (S) DMC - DD	1	Data Not Received	NORTH
65	KUPWARA DMC - DD	1	Data Not Received	NORTH
66	RANIKHET FM-RELAY - AIR	1	Data Not Received	NORTH
67	UTTARKASHI DMC - DD	1	Data Not Received	NORTH
68	GUWAHATI CAPITAL ST - AIR	132	Data Not Received	NORTH EAST
69	IMPHAL DDK - DD	124	Data Not Received	NORTH EAST
70	ITANAGAR DDK - DD	110	Data Not Received	NORTH EAST
71	AIZWAL DDK - DD	101	Data Not Received	NORTH EAST

S.NO.	Station Name	No. of Employees	Status	ZONE
72	DIBRUGARH DDK - DD	95	Data Not Received	NORTH EAST
73	IMPHAL CAPITAL ST - AIR	94	Data Not Received	NORTH EAST
74	SHILLONG DDK - DD	85	Data Not Received	NORTH EAST
75	AGARTALA DDK - DD	83	Data Not Received	NORTH EAST
76	TURA DDK - DD	75	Data Not Received	NORTH EAST
77	AIZAWL CAPITAL ST - AIR	63	Data Not Received	NORTH EAST
78	KOHIMA DDK - DD	62	Data Not Received	NORTH EAST
79	ITANAGAR CAPITAL ST - AIR	47	Data Not Received	NORTH EAST
80	GANGTOK DDK - DD	34	Data Not Received	NORTH EAST
81	TURA REGIONAL - AIR	26	Data Not Received	NORTH EAST
82	TEZU REGIONAL - AIR	23	Data Not Received	NORTH EAST
83	DIBRUGARH DMC - DD	22	Data Not Received	NORTH EAST
84	KAILASHAHAR LRS - AIR	20	Data Not Received	NORTH EAST
85	TEZPUR REGIONAL - AIR	20	Data Not Received	NORTH EAST
86	LUNGLEI LRS - AIR	18	Data Not Fully Received	NORTH EAST
87	CHURACHANDPUR LRS - AIR	17	Data Not Received	NORTH EAST
88	KOKRAJHAR REGIONAL - AIR	17	Data Not Received	NORTH EAST
89	BELONIA LRS - AIR	16	Data Not Received	NORTH EAST
90	JORHAT DMC - DD	16	Data Not Received	NORTH EAST
91	MOKOKCHUNG LRS - AIR	16	Data Not Received	NORTH EAST
92	JORHAT LRS - AIR	15	Data Not Fully Received	NORTH EAST
93	TAWANG REGIONAL - AIR	15	Data Not Received	NORTH EAST
94	NAGAON LRS - AIR	14	Data Not Received	NORTH EAST
95	HAFLONG LRS - AIR	12	Data Not Received	NORTH EAST

S.NO.	Station Name	No. of Employees	Status	ZONE
96	AGARTALA DMC - DD	11	Data Not Received	NORTH EAST
97	LUNGLEI HPT - DD	10	Data Not Fully Received	NORTH EAST
98	JOWAI LRS - AIR	10	Data Not Received	NORTH EAST
99	ZIRO LRS - AIR	9	Data Not Fully Received	NORTH EAST
100	MOKOKCHUNG HPT - DD	9	Data Not Received	NORTH EAST
101	KOKRAJAR HPT - DD	8	Data Not Received	NORTH EAST
102	MON CRS - AIR	6	Data Not Fully Received	NORTH EAST
103	WILLIAMNAGAR CRS - AIR	6	Data Not Received	NORTH EAST
104	DHUBRI RELAY - AIR	4	Data Not Received	NORTH EAST
105	GUWAHATI PPC DDK - DD	1	Data Not Received	NORTH EAST
106	TEZPUR DMC - DD	1	Data Not Received	NORTH EAST
107	GULBARGA REGIONAL - AIR	28	Data Not Received	SOUTH
108	BIJAPUR DMC - DD	25	Data Not Received	SOUTH
109	MERCARA (MADIKERI) LRS - AIR	25	Data Not Received	SOUTH
110	NIZAMABAD LRS - AIR	14	Data Not Received	SOUTH
111	NELLORE SLRS - AIR	13	Data Not Received	SOUTH
112	KARIMNAGAR RELAY - AIR	10	Data Not Received	SOUTH
113	BELLARY LRS - AIR	8	Data Not Fully Received	SOUTH
114	VELLORE RELAY - AIR	6	Data Not Received	SOUTH
115	THIRUPATTUR RELAY - AIR	4	Data Not Received	SOUTH
116	COCHIN DMC - DD	1	Data Not Received	SOUTH
117	PONDICHERRY DMC - DD	1	Data Not Received	SOUTH
118	BHUJ REGIONAL - AIR	31	Data Not Received	WEST
119	SARAIPALLI LRS - AIR	5	Data Not Fully Received	WEST

S.NO.	Station Name	No. of Employees	Status	ZONE
120	WARDHA RELAY - AIR	4	Data Not Received	WEST
121	AURANGABAD DMC - DD	1	Data Not Received	WEST
122	MUMBAI WEST ZONE ARCHIVES	1	Data Not Received	WEST
123	VADODARA DMC - DD	1	Data Not Received	WEST