

**Prasar Bharati**  
(In the Public Service Broadcaster)  
Prasar Bharati Secretariat

PB/K-1(010)(54)/2016-IFD/1744


Date : 25/11/2019

**Office Order No. 3 /2019-IFD**

In supersession to all previous orders, , the work allocation among Director and Deputy Directors working in IFD, Budget & Accounts Wing of Prasar Bharati will be as follows with immediate effect :

Sl.No.	Name & Designation	Work assigned
1.	Shri Rajesh Kumar Sharma, Director (B&A)	i. All matters pertaining to Budget in PB Secretariat ii. All matters related to Audit. iii. All matters related to Implementation of Centralized Accounting Software. iv. Any other work assigned from time to time
2.	Shri P.P. Pankaj Deputy Director (F&A)	i. Accounting Policy ii. Accounts Management iii. Fund Management iv. Accounts Audit v. Preparation of Annual Accounts vi. Automation of Accounting System in PB vii. All tax related matters i.e. GST & Income Tax viii. Asset Management including Asset Accounting, Depreciation Accounting & Physical Verification ix. Implementation of Double Entry Accounting System including all matters pertaining to National Pension Scheme (NPS) ix. Any other work assigned from time to time
3.	Sh. B.N. Mahto, Deputy Director	i. All matters related to IFD ii. Any other work assigned from time to time
4.	Shri Sanjeev Dutta Deputy Director Admn.	i. System Development for Inflow & Outflow of cash ii. Bank reconciliation iii. Cash Management including Cash Release. iv. Any other work assigned from time to time

This is issued with the approval of Member (Finance).

  
( C.K. Jain )  
DDG (Finance)

1. Shri Rajesh Kumar Sharma, Director (B&A), PBS
2. Shri P.P. Pankaj, DDA, PBS
3. Shri B. N. Mahto, DDA, PBS
4. Shri Sanjeev Dutta, DDA, PBS

Copy to:

1. DG:AIR, Akashwani Bhavan, New Delhi.
2. DG:DD, Doordharshan Bhavan, New Delhi
3. All ADGs of PBS
4. All DDGs of PBS
5. DDG (T) for uploading on PB Website

Copy for information to:

1. PPS to CEO
2. PS to Member (F)

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