

Prasar Bharati
(India's Public Service Provider)
Directorate General: Doordarshan
Doordarshan Bhawan,
New Delhi-110001

File no.28026/1/Cash/2019/Pt. II

Dated: 18.02.2020

Sub: Submission of tour proposal in E-office

As per PBS letter No.7(151)/2018/IT/PBS/03 dated 31.07.2019 e-office is being implemented across the Prasar Bharati Network for all the verticals and with the implementation of e-office, this directorate will have the "Tour Management System(e-Tour) automates employee tour programmes" and also closed file tracking system (FTS) vide PBS letter N 21.(7)2016-IT dated 21.01.2020. and using e-office application hosted at <https://eoffice.prasarbharti.gov.in> for tracking their physical file/electronic files.

All concerned of this directorate are requested to kindly submit their TA Claim along with copy of tour approval through e- office onwards.

This issue with approval of competent authority



(Kalyan Das)

Dy. Director General

To

1. PPS to DG: DD/PS to ADG (A)
2. Office of all All ADGs (Programme/Finance/Engg.)/ DDG of DG: DD
2. All DDAs/SOs
3. All section of DG: DD
4. IT Cell with the request to upload the above on the official Web site.

Copy for information to:

1. Staff Officer to CEO
2. PPS to MF(F)