

**Prasar Bharati  
(India's Public Service Broadcaster)  
Prasar Bharati Secretariat  
Prasar Bharati House  
Copernicus Marg, New Delhi**

No. Misc-1001/3/2019-PPC

Dated: 23 April, 2020

**OFFICE MEMORANDUM**

Subject: Joining at the Nearest AIR/DD station/Kendra on expiry of leave during the ongoing lockdown due to COVID-19 – reg.

Due to the unprecedented situation of a complete nationwide lockdown in view of the spread of Novel Coronavirus (COVID-19), instances have been brought to the notice of Prasar Bharati wherein, the employees, who had proceeded on outstation leave could not report for their duty at their respective Hqrs/place of duty on expiry of said leave.

2. A few suggestions have also been received in this regard e.g. to grant Special Casual Leave to such employees, allow them to join at the nearest AIR/DD station/ kendra to the place of their visit during leave and to grant commuted Leave to the employees who are above 50 years of age and having underlying conditions i.e. Diabetes, Respiratory problem, Renal diseases and other life threatening illness.

3. The matter has been considered and the following is decided:-

i. The Grant of Special Casual Leave is to be governed by the Leave Rules applicable to the Central Govt. Employees.

ii. Such officers/officials, who could not join their Hqrs on expiry of leave, may be allowed to join their duties at the nearest stations of AIR/DD subject to the following conditions:-


a. The leave of such officer/official must have been sanctioned by the respective leave sanctioning authority along with the station leave permission.

b. The Leave should have expired/due to expire during the lockdown period.

iii. Intimation of such joining is to be made by the HoO of the station/ kendra, where s/he has joined to, the Hqrs of the employee from where he/she has proceeded on leave.

iv. As far as grant of commuted leave without medical certificate to the employees above 50 years of age and having underlying conditions i.e. Diabetes, Respiratory problem, Renal diseases and other life threatening illness etc is concerned, the same shall be governed by the Instructions, if any, issued by DOP&T and further subject to the leave being applied by such employees.

4. This issues with the approval of the Competent Authority.


  
23/04/20  
(Alok Kumar Sharma)  
Director (Pers)

To

- i. DG, AIR, DG, DDn, Pr. DG, NSD AIR, DG, DD News
- ii. E-in-C(Broadcast Operations) / E-in-C(Special Initiatives & Common Services)
- iii. All ADGs / DDGs at PB Secretariat
- iv. All Zonal ADGs(E) andn Zoal ADGs(P) / All AIR Stations / DD Kendras through respective SCOR Sections
- v. ADG(Admn), DG:AIR / ADG(Admn), DG:DD / ADG(NABM)
- vi. Head (PBNS & DP) / Head of Sales PB
- vii. DDG(EPM) DG:AIR / DDG(HRD), DG:DD
- viii. DDG(Tech), PBS for uploading this order on PB Website
- ix. Hindi Unit for Hindi Version
- x. Office Orders Folder.

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2. PS to M(F)
3. O/o CVO PB Doordarshan Bhawan

  
23/01/20