



प्रसार भारती, भारत का लोक सेवा प्रसारक
PRASAR BHARATI (INDIA'S PUBLIC SERVICE BROADCASTER)
दूरदर्शन महानिदेशालय/DOORDARSHAN DIRECTORATE
कोपरनिकस मार्ग, नई दिल्ली/Copernicus Marg, N Delhi-110001
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No.F. 3/2/2019/SIIA/Part/97

दिनांक/Dated 14 February, 2020

To,
All Zonal ADGs/HoOs/DDKs/DMCs/HPTs/Field Units of DD Network

Sub: Approval for engagement of DEO/Casual Workers beyond 01st April, 2020 – reg.

The Directorate is in continuous process of receiving requests among field units across DD Network for engagement/extension of manpower through HR Agencies, as per GFR (GeM). During the scrutiny process, it has been observed that many of the field units have merely forwarded their requests without containing the requisite details for engagement of workers. Therefore, in order to streamline the process and strengthen the mechanism for grant of speedy approval by the Directorate, it has been decided that henceforth the requisition of manpower will be ONLY considered on the basis of the following format:

Kendra/Field Unit	Details of Sanctioned & Filled Admn. Staff										No. of Manpower engaged - FY 2019-20 (1.4.2019 to 31.3.2020)		Manpower engagement proposal -FY 2021-21 (1.4.2020 to 31.3.2021)		Justification		
	MTS/ Gp. D		LDC		UDC		HC/Acctt /Asstt		AO		DEO	MTS	DEO	MTS			
	*S	#F	*S	#F	*S	#F	*S	#F	*S	#F							

* Sanctioned
Filled

2. All the Kendras/Field Units are requested to forward the proposal through respective Zonal Head for engagement of manpower i.e. DEO/Casual Workers beyond 01.04.2020 on the aforesaid format only. The request received in any other form/letter will not be considered at all and concerned Kendra Head will be responsible.

3. It may be noted that manpower proposals should reach in the Directorate by 28th February, 2020 positively and any request received thereof will not be considered at all under any circumstances.

4. THIS MAY PLEASE BE TREATED AS MOST URGENT.

(कर्मल मनीष चुग/Col. Maneesh Chugh)

अपर महानिदेशक (प्रशास)/Addl. Director General (Admn)

Copy to:

1. All Zonal ADGs for information and necessary action.
2. PPS to CEO/PS to ADG(Admn./Legal), PBS
3. IT Cell, DG:DD for uploading on website & eoffice