

Prasar Bharati
(India's Public Service Broadcaster)
Budget & Accounts Section
Prasar Bharati Secretariat
Prasar Bharati House, Tower C,
Copernicus Marg, New Delhi-110001

No. ADG(B&A)/PB(BCI)/Accounts/SP/2017-18/

Dated 28.03.2018

CORRIGENDUM

Sub: Tender for Procurement of Accounting & Payroll Application Software

NIT No.: ADG(B&A)/PB(BCI)/Accounts/SP/2017-18 dated 12.03.2018

Kindly refer to the NIT mentioned above vide which the tender for procurement of accounting & payroll application software was floated. In this connection, it is mentioned that a pre-bid meeting was held on 22.03.2018 at 1500HRS. On the basis of the feedback received from the prospective bidders, it has been decided by the competent authority to alter the NIT as follows:

- 1 Point no. 7 of Clause 1.3- 'Eligibility Criteria' stands deleted.
- 2 Point no. 8 of Clause 1.3- 'Eligibility Criteria' may be read as under:
"The Bidder/OEM should be certified atleast at ISO 9001."
- 3 Clause 4.14.4 may be read as under:

"At any point of time, during the period of warranty and/ or AMC or extended period of AMC, if Prasar Bharati wants to migrate from this software to another version of software or any other software, the successful bidder will be required to assist in migration of requisite data without any loss from the implemented solution to the new application software by developing necessary tools."

- 4 A new Clause 4.1.1.9 has been added as given below:

"There are some units (5-10%) where network connectivity issues may exist. Therefore, the offered application software should be capable of working in


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offline mode also followed by synchronization of the offline data with the main centralized server as soon as the network connectivity is re-established."

This issues with the approval of competent authority.

Handwritten signature in blue ink, with the date 28/3/2018 written below it.

(C K Jain)

Dy. Director General (Fin)

To

- (i) All Prospective Bidders who attended pre-bid meeting.
- (ii) All members of Technical Specification Committee.
- (iii) All members of Tender Evaluation Committee.
- (iv) DDG(Tech.), PB Sectt. with the request to arrange to upload on the websites of Prasar Bharati, DG:AIR and DG:DD.
- (v) Sh. Sanjeev Jha, Tender Wizard with request to upload on www.tenderwizard.com/PB and CPP portal.

Copy for information to:

- (i) SO to CEO, PB
- (ii) PS to M(F), PB
- (iii) DG:DD/DG:AIR

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F.No. ADG(B&A)/PB(BCI)/ Accounts/SP/2017-18

Dated 28.03.2018

Minutes of the Pre-Bid meeting held on 22.03.2018 at 1500 Hrs

A Pre-Bid meeting was held on 22.03.2018 at 1500 Hrs in the Conference Hall, Prasar Bharati Sectt. to clarify the queries of various entities regarding tender floated for procurement of Accounting and Payroll application software vide ADG(B&A)/PB(BCI)/Accounts/SP/2017-18 on 12.03.2018. The list of participants is enclosed as Annexure-1.

At the outset, the ADG (IT & PP), Prasar Bharati Secretariat welcomed all participants. After giving brief background of the tender document, he requested DDG (Fin.), PB Sectt. to take up the agenda of the meeting.

Sh. C K Jain, DDG(Fin.), PB Sectt. readout all the queries raised by various entities. The queries of different entities were deliberated by the committee one by one. The queries raised and clarifications thereon are summed up in Annexure-2.

The meeting ended with vote of thanks to the chair.

Encl: As above


(C. K. Jain)
DDG(Fin)

Details of Officers present in the pre-bid conference/meeting

Sl. No.	Name of Officer	Designation
1	Shri Sakesh Prasad Singh	ADG (B&A), PB Sectt.
1	Shri Avinash Agarwal	ADG(IT & PP), PB Sectt.
2	Shri C. K. Jain	DDG(Fin.), PB Sectt.
3	Shri Subhash Khurana	DDG(Fin.), DG:AIR
4	Ms Neeru Sharma	DDG(Fin.), DG:DD
5	Shri Pushp Prakash Pankaj	DD(F&A), PB Sectt.
6	Shri Rajesh Kumar Ojha	DD(AP & Tax), PB Sectt.
7	Shri P. K. Singh	AE, PB Sectt.
8	Shri Kamaljeet	SO (Accounts), PB Sectt.

Details of representatives of various entities present in pre-bid meeting

Sl. No.	Name of Participant and Designation	Name of Organisation/ Entity
1	Shri Ashok Kumar Sarhdana	M/s Godrej Infotech Ltd.
2	Shri Sudhanshu Sharma	M/s Godrej Infotech Ltd.
3	Shri Vinay Sharma	M/s Godrej Infotech Ltd.
4	Shri Piyush Rai	M/s Argus Infotec Pvt. Ltd.
5	Shri Manoj Srivastava	M/s Argus Infotec Pvt. Ltd.
6	Shri Manish Gupta	M/s Saraswati Accountants Software Pvt. Ltd.
7	Shri Amit Gupta	M/s IFS Solutions India Pvt. Ltd.

Query No.	Clause of Bidding Document	Queries	Reply
1	Page No 6, 1.3 Eligibility of the Bidder, Point No. 2: The company should be in existence for minimum three (03) years in the field of accounting software development and / or implementation and customisation field with a minimum annual turnover of Rs. 5 Crores in any 3 out of the last 5 financial Years (i.e. 2012-13, 2013-14, 2014-15, 2015-16 & 2016-17)	We request you to kindly make it reasonable considering the fact that new start-ups will not be able to qualify for the bid. We request you to kindly make change it to : Bidder who are registered under Startup India should have minimum turnover of Rs. 1 Crore in the last financial year as per latest Audited Balance Sheet and should submit a certificate from the CA that they have Rs. 1 crore turnover for the current year i.e. 2017-18 and companies registered under MSME should have minimum turnover of Rs. 3 Crore in the last financial year as per latest Audited Balance Sheet and should submit a certificate from the CA that they have Rs. 3 crore turnover for the current year i.e. 2017-18. This is in line with the guidelines issued by the Startup ministry, GOI, MSME Department and CVC. Please find the attached circular in the mail of: Government of India Ministry of Finance Department of Expenditure Procurement Policy Division	No Change
2	Page No 7, 1.3 Eligibility of the Bidder, Point No. 7: The Bidder/ OEM should be certified at minimum CMM Level 5	The solution provider company should have at least CMMI (Capability Maturity Model Integration) level 5 certification. However, in case the solution provider is not at CMMI level 5 then the solution to be provided should be accompanied by a certificate from a different CMMI level 5 company, who should confirm, based on their evaluation/audit, that the solution provided is in conformity with CMMI level 5 standards	Please refer Para 1 and 2 of corrigendum no. ADG(B&A)/PB(BCI)/Accounts/SP/2017-18/ dated 28.03.2018
3	1.3(4) During the period of last three years i.e. 2014-15 to 2016-17, the bidder should have successfully completed atleast one accounting application software implementation project hosted on centralised server(s) for such Govt. Department/ Autonomous body/ Public Sector Undertaking/ Public Sector Bank/ Govt. Organisation which is having minimum turnover of Rs.100 crores and branches/ subordinate/ attached offices in more than 25 cities/ locations in India.	"Centralised Servers" - please consider "Centralised or distributed Set-up"	No change.
4	1.3(5) The Payroll module offered by the bidder must be currently running successfully for last three years in atleast two Govt. Departments/ Autonomous bodies/ Public Sector Undertakings/ Public Sector Banks/ Govt. Organisations which have branches/ subordinate/ attached offices in more than 25 cities / locations in India.	to be deleted	No Change
5	1.3(6) The accounting software offered by the bidder must be currently running successfully for last three years in atleast one Govt. Department/ Autonomous body/ Public Sector Undertaking/ Public Sector Bank/ Govt. Organisation which has branches/ sub-ordinate/ attached offices in more than 25 cities / locations in India.	"Payroll/Accounting software" in place of "Accounting Software"	No Change
6	1.3 (7) The Bidder/ OEM should be certified at minimum CMM Level 5.	CMM level 5 & ISO 9001 to be removed as these are not applicable for packaged Accounting Software. Hence not applicable for bidders also.	Please refer Para 1 and 2 of corrigendum no. ADG(B&A)/PB(BCI)/Accounts/ SP/2017-18/ dated 28.03.2018
7	1.3(8) The offered product/ solution should be certified atleast at ISO 9001.		No change.
8	(2.1) PERFORMANCE BANK GUARANTEE (PBG)	PBG to be on the decreasing value for each year	No change.
9	(2.12) TERMINATION FOR CONVENIENCE/ AGREEMENT	Termination for Convenience to be removed	No change.

Query No.	Clause of Bidding Document	Queries	Reply
10	(2.18) Delivery Period: Phase No.1 (d) Installation and Testing of software in the units situated in Delhi including migration/ porting of data.	Migration/ porting of data- please clarify	<p>Please refer clause 4.14. Further, it is clarified that the work desired from the successful bidder in relation to migration/porting of data includes:</p> <p>1 The successful bidder will be required to migrate the balances of financial year 2017-18, so as to generate the financial statements of Prasar Bharati as a whole for the year 2018-19 with previous year comparative figures.</p> <p>2 The successful bidder will be required to provide templates and/or tools to migrate the financial data w.e.f. 01.04.2018 to the date of actual implementation of the application software in the particular DDO unit of Prasar Bharati.</p> <p>3 Similarly, for migration of payroll data successful bidder will be required to provide templates and/or tools in order to create Master Data for processing of pay bill in future as per defined scope of work. He will also be required to feed the summary of pay drawn to each employee during the financial year 2018-19 till the date of go live in that unit so as to calculate employee-wise TDS liability and to generate Form 16 accordingly. Further, he has to process pay bill of one month prior to the month of implementation of the software to ensure the accuracy of the Pay Bill generation after go-live.</p> <p>4 The successful bidder will also be required to develop interface(s) with the existing billing application(s) in Prasar Bharati to enable the real time transfer of billing data in the offered accounting software application.</p> <p>5 In case, no tool for auto transfer of existing data as mentioned</p>
11	2.20.1 The date of start of warranty shall be after successful completion of all activities mentioned in the phases 1, 2 and 3 of the delivery period.	2.20.1 Date of start of warranty- to be from phase 1 go-live	No change.
12	2.22.1: Payment Schedule.	2.22 (1) Payment schedule not very clear, also very cumbersome.	No change.
13	4.14.1 There are various application software running in Prasar Bharati such as Receipts and Payments, locally procured pay roll management software, software for inventory management, centralised billing software (i.e. Broadcasting Air Time Scheduler software) in DCS, Doordarshan etc. which have substantial database. Successful bidder shall facilitate smooth migration from existing systems of working including aforesaid application software to the software driven environment by appropriate data migration tool(s), Data transfer and Integration procedures.	4.14.1 & 4 please clarify. Scope seems to be too big and vague.	Please refer reply to query no. 10 above
14	4.14.4 At any point of time, during the period of warranty and/ or AMC or extended period of AMC, if Prasar Bharati wants to migrate from this software to another version of software or any other software, it will be the responsibility of the successful bidder to make available entire data without any loss from the implemented solution and develop necessary tools, if required, for assisting in the transfer to the new software smoothly.		Please refer Para 3 of corrigendum no. ADG(B&A)/PB(BCI)/Accounts/SP/2017-18/ dated 28.03.2018
15	Suggestions	Multi-location roll out for minimum 500 locations across India	No change.
16	Suggestions	Software should be capable of working in off-line mode considering your organisation requirement for location with no/less connectivity.	Please refer Para 4 of corrigendum no. ADG(B&A)/PB(BCI)/Accounts/SP/2017-18/ dated 28.03.2018
17	Suggestions	Experience in deploying & managing cloud based application software.	No change.
18	1.3(5) Payroll Module: "...in atleast two Govt Department/ Autonomous body/Public Sector Bank/Govt Organization....."	The clause may be modified to "...in atleast one Govt Department/ Autonomous body/Public Sector Undertaking/ Public Sector Bank/Govt Organization....."	No change.
19	4.1.2 The concurrent users requirement will be around 800 approx. Annexure 12 - Price Bid Cost of Application Software (Accounting and Payroll) with perpetual licenses and its customisation for 500 locations and 800 concurrent users & 2200 distinct users	IFS follows a named user policy for its customers and hence would be difficult to provide concurrent users. Therefore we request you to please specify exact number of named user requirements.	The clause is self explanatory.
20	4.1.1.1 Prasar Bharati requires payroll for all its employees. At present, employee strength of Prasar Bharati is about 27000	Please confirm that payroll will be required for all 27000 employees at Prasar Bharati?	Yes

Query No.	Clause of Bidding Document	Queries	Reply
21	Annexure 12: Cost of CAMC (including managed services for data centre) for next 3 years	What are the activities expected by Prasar Bharati to be covered under Managed Services for data center? Please clarify.	Services in relation to the management of Application Software and query resolution system are required.
22	Annexure 12: Cost of Installation, Commissioning and Management of application in Data Centre, Dashboard etc. including two years warranty.	What are the activities expected by Prasar Bharati to be covered under Management of application at data center? Please clarify.	
23	1.1.1.3 : Prasar Bharati shall not provide any Guest House/ accommodation (lodging and boarding)/ Hotel, Travelling/ conveyance in case of visit to other offices of Prasar Bharati outside Delhi/NCR, local transportation and any other out of pocket expense. The Bidder should consider all these expenses while submitting price bid. No request will be entertained in this regard in future	Apart from training schedule as mentioned in the RFP will the bidder's personnel required to travel to places/ offices outside Delhi NCR for any other activity? Please clarify. This is required to properly calculate the travel and logistic cost.	The clause is self explanatory.
24	Annexure 12: Cost of Installation, Commissioning and Management of application in Data Centre, Dashboard etc. including two years warranty.	Is there any requirement for onsite deputation of resource/ personnel at Prasar Bharati, Delhi during the warranty and support period? Or can the bidder provide offsite (from its own office) support?	Please refer Chapter 4 which is self explanatory.
25	Annexure 12: Cost of CAMC (including managed services for data centre) for next 3 years	If onsite support is required please clarify the timings of work, days per week and number of persons to be deployed onsite.	
26	Limitation of Liability Clause	We request Prasar Bharati to kindly include the following limitation of liability clause - "Notwithstanding anything to the contrary contained in this document, Prasar Bharati acknowledges and agrees that the total liability of bidder of every nature whatsoever, under specific clause of this agreement or otherwise, whether direct, indirect, incidental, special, consequential, punitive or aggravated damages, including without limitation penalties and any damages claimed on account of breach of agreement, delay, termination, quality of service, loss of use, loss of business, loss of revenue, loss of profits, or loss of data, shall, in aggregate and collectively over the term of the agreement, not exceed 20% of the contract value."	No change.
27	2.22 Payment Schedule: Cost of Application Software (Accounting and Payroll) with perpetual licenses and its customization	We request Prasar Bharati to kindly ensure payment of all Cost of Application Software (Accounting and Payroll) with perpetual licenses at the time of delivery of licenses, i.e. within 2 weeks from date of award of work. Delayed payment of licenses would result in negative cash flows for the bidders as bidder has to make payment of licenses and database etc to the product OEM on delivery of licenses.	No change.

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Query No.	Clause of Bidding Document	Queries	Reply
28	1.3 Eligibility of bidder The Bidder/ OEM should be certified at minimum CMM Level 5	We request Prasar Bharati to kindly exempt the OEM to provide CMM Level 5 Certificate if OEM is bidding directly. Therefore we request you to change this clause as follows – "The Bidder/ OEM should be certified at minimum CMM Level 5 In case product OEM is also the bidder, then this requirement is not necessary". CMMI Level Certification is not required for OEM implementing their product. OEM's have very high internally defined processes and practices, these certifications have been created to ensure that partners also follow similar globally defined practices. Also in the past many organizations have also allowed OEMs to participate as bidders by exempting them from CMMI. For your reference sample tender copies are attached. IFS is one of the leading OEM of the world and has directly implemented Accounting and Payroll Packages in leading organizations. Hence be given exemption to this clause. IF OEM is participating directly as the bidder then Prasar Bharati will get best in breed solution and implementation services as OEM consulting is considered to be best in class. Also this reduces the risk for Prasar Bharati as they have to deal with only on entity since OEM and bidder will be one entity.	Please refer Para 1 and 2 of corrigendum no. ADG(B&A)/PB(BCI)/Accounts/SP/2017-18/ dated 28.03.2018
29	4.1.1.4 (v) Installation of accounting software at Prasar Bharati Secretariat, both directorates, all DDOs locations, Stations/ Kendras or any other unit as desired by Prasar Bharati Secretariat. 4.20 Places of installation The software is required to be installed in all DDO units of Prasar Bharati, both directorates and Prasar Bharati Secretariat in all over India.	Kindly clarify that Prasar Bharati want to have single instance of software or multiple instances? As per point 4.1.1.6 The solution provided by the successful bidder will work as centrally deployed and administered solution Hence there is a contradiction. Please confirm.	Requirements of Tender document in this regard is very clear, hence, no further comments.
30	4.2.1.1 Providing the necessary infrastructure/ platform for hosting of the application software will be the responsibility of Prasar Bharati. However, the successful bidder will be responsible for all other activities needed for successful hosting of the application software.	Kindly clarify that after installation, who will be responsible for infrastructure issue resolution, regular back and other system administration work?	In this regard, please refer para 4.2 to 4.7 of the tender document and the reply to query no. 21 & 22 above.
31	1.3(6) The Payroll module offered by the bidder must be currently running successfully for last three years in atleast two Govt. Departments/ Autonomous bodies/ Public Sector Undertakings/ Public Sector Banks/ Govt. Organisations which have branches/ subordinate/ attached offices in more than 25 cities / locations in India	If payroll is being centrally maintained for an organisation with 25 branches, will it justify your query.	The clause is self explanatory.
32	1.3(7) The Bidder/ OEM should be certified at minimum CMM Level 5.	CMM Level is not available. I think it should be removed	Please refer Para 1 and 2 of corrigendum no. ADG(B&A)/PB(BCI)/Accounts/SP/2017-18/ dated 28.03.2018
33	2.18 Delivery Period	Migration of data is a very very tough process. Either you should ask about transfer of opening balances along with Masters. That's how every company does	Please refer reply to query 10 above.
34		We would like to have breakup of Multi and Single users Licenses required for 552 locations, as our commercials varies according to Users. We cant take it in totality	Please refer to clause 4.1.2 of the tender document.
35		I believe we are not concerned about the maintenance of data Centre.	Please refer reply to query 30 above.
36	4.1.1 .1 Prasar Bharati requires payroll for all its employees. At present, employee strength of Prasar Bharati is about 27000. HR functionalities may be implemented to the extent necessary to run the Payroll package. Pay structure of Prasar Bharati is based on Central DA pattern. For employees on deputed Prasar Bharati and employees on deputation, 7th CPC has been implemented. However, for employees recruited by Prasar Bharati, currently pay is drawn under 6th CPC and implementation of 7th CPC is under process. There are a few employees on deputation which may have different pay structure. Payroll is required for its all employees.	As far as I understood that HR Functionality does not include Maintenance of Leave records, attendance management & so on	The clause is self explanatory.

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Query No.	Clause of Bidding Document	Queries	Reply
37	4.1.1.3 Financial Accounting and Budgetary Controls	Since Fixed Assets Register is not part of default Software, so we need to either Customize (depending upon reports) or Integrate with Fixed Assets Application. Is it ok if we do integration. Secondly, do you require Fixed Assets module at all locations.	The clause is self explanatory.
38	4.12 The software should be compliant to and able to generate all reports as desired under GST Act, Income Tax Act, etc. amended from time to time.	Regarding Income Tax Act: Do you mean preparation of TDS returns or you expect IT return & Tax Audit as well.	At present, all income of Prasar Bharati are exempt from Income Tax under section 10(23BBH) of Income Tax Act, 1961. The respective clauses in this regard are self explanatory.
39		Can we mention if any of the feature/Module is not available or available subject to certain exceptions	Please refer clause 7.1(5) and Annexure 1 of the tender document.
40		Minimal Customization has been defined at various Levels but since customization formats are not there so we would like to have definition of Minimal Customization (or does it mean some changes over and above default features of Application say field renaming, addition of fields and so on) We would like to have some formats of Customized and MIS reports. I know its difficult to share all but at least some can be shared	It depends on the capability of the offered application software against the requirement of Prasar Bharati already specified in the tender document. The exact need of minimal and detailed customisation will be decided by the implementation team of Prasar Bharati in consultation with the successful bidder after award of work.
41		You have asked updates for the next 5 years. So we have to include the cost of next 5 years as well	The relevant clauses and annexure 12 are self explanatory.
42		Need advance payment to start off the work. Rest of the payment should be post the work delivery against invoices against each milestone.	No change.
43	2.2.1 Prasar Bharati will not pay any advance.	Offices in 25 cities (should be less).	The clause is self explanatory.
44	1.3 (4) During the period of last three years i.e. 2014-15 to 2016-17, the bidder should have been in possession of the following: One Government head office	One Govt. * Payroll Roll Out in 25 (less) cities. One Government head office	
45	1.3 (5) The Payroll module offered by the bidder must be currently running successfully	The Bidder/ OEM should be certified at minimum CMM Level 5. This eligibility criteria should be removed as within our industry vertical even the OEMs (such as Microsoft, SAP etc) are not CMM level certified.	Please refer Para 1 and 2 of corrigendum no. ADG(B&A)/PB(BCI)/Accounts/SP/2017-18/ dated 28.03.2018
46	1.3 (7): The Bidder/ OEM should be certified at minimum CMM Level 5. 1.4.4: 1.4 The price shall be firm and inclusive of all applicable taxes & duties including applicable GST. The price and applicable taxes & duties shall be shown separately in Price bid.	Applicable taxes may differ as per the implementation time.	The clause may be read with clause 1.11.2, 2.2.6 and 2.2.14 of the tender document.
47	2.22.1 Payment Schedule	Payment Terms. Payment terms needs to be discussed as this is not acceptable by our legal team and will refrain us from bidding. Also 100% advance of licenses would be required as it directly goes to the OEM.	No change
48	1.4.6 Evaluation of Bids	Overall payable for AMC may slash down eventually but no discount in Prices. Overall payable for AMC may slash down eventually but 10% discount in Prices is not feasible keeping industry standards.	No change
49	2.1 (i) The successful bidder shall be required to furnish the PBG, equivalent to 10% of the contract value within 10 working days from the date of acceptance of award of work. The PBG shall be valid for a period to cover up the period of warranty period of two years plus six months and would be initially for a period of 36 months which shall be further renewed, if required.	PBG is extra than EMD - so on successful selection will EMD be considered as PBG or EMD will be refunded	Please refer clause 1.6.5 of the tender document.
50	2.18 - Delivery Period - Phase 1 - Page no. 25	Phase 1 Timeline for Completion - 3 months from the date of award of work. Time period is very less for multiple activities (Analysis, Design, Development, Deployment and Go-Live) Minimum time period would be required 6 months...	No change.

Query No.	Clause of Bidding Document	Queries	Reply
51	2.18 - Delivery Period - Phase 1 - Page no. 25	Delivery/Configuration and minimal customization in standard software as per the requirement of Prasar Bharati. How to quantify the minimal customization? As per the Scope, customization should be completed as per the Prasar Bharati processes to implement phase 1 at Delhi location.	Please refer reply to query no. 40 above.
52	2.18 - Delivery Period - Phase 2 - Page no. 25	Minimal customization on the basis of experience gained in phase-1. How to quantify the minimal customization?	No change
53	2.18 - Delivery Period - Phase 2 - Page no. 25	Training and capacity building of staff working in rest of India. Godrej recommend to have Train the Trainer concept. Godrej team will train the staff at delhi location. What is the expectation of training staff in rest of India?	No change
54	2.18 - Delivery Period - Phase 2 - Page no. 25	Phase 2 Timeline for Completion - 5 months from the date of award of work. Timeframe for Rollout in rest of India depend on the activity done by Prasar Bharati and Godrej. 2 Month after Go-live is less for rollout? How many DDOs to be rollout except delhi location?	No change.
55	2.18 - Delivery Period - Phase 3 - Page no. 25	Detailed Customization of application software. How to quantify the detailed customization?	Approx. 500 DDOs. Please refer reply to query no. 40 above.
56	2.18 - Delivery Period - Phase 3 - Page no. 25	Development of financial statements and generation of opening Balance sheet as on 01.04.2018 and Income & Expenditure for the year 2017-18 in the desired formats. Financial statement can only be generated with opening balances and transaction for the corresponding period. What is the expectation of Prasar Bharati? Closing of 31st March 2018 will be required to upload into the system?	Please refer reply to query no. 10 above.
57	2.18 - Delivery Period - Phase 4 - Page no. 25	Warranty period - 2 years from date of commissioning. Warranty will only be for the module/processes implemented as per the scope. Any bug in the process will not be any commercial impact. In case of any changes as per scope will be covered under the change request management process. Is our understanding is correct?	No change.
58	4.1.1.1 - Payroll Management - Point No. (viii)	Salary processing (Category wise Report) i. Normal ii. Supplementary iii. Withheld Salary Salary processing as per schedule - i. Normal - Once in a month based on the attendance ? ii. Supplementary - ? And Frequency - ? iii. Withheld Salary - ? & Frequency - ?	Two times in a month preferable on 10th and 20th of the month. Same as supplementary.
59	4.1.1.1 - Payroll Management - Point No. (ix)	Generation of head-wise reports for Payroll Accounting and its accounting as per the defined rules of Prasar Bharati. What are the accounting rules?	Please refer clause 1.1 of tender document.
60	4.1.1.1 - Payroll Management - Point No. (xi)	Payroll Exception Reports How many Payroll reports would be required?	No. of reports cannot be quantified.

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Query No.	Clause of Bidding Document	Queries	Reply
61	4.1.1.1.1 - Payroll Management - Point No. (xii)	The salary package system should be capable to process the salary at a central location(s) linked to each set of individual books of accounts and enable payments at across multiple locations through electronic fund transfer/ NEFT/ RTGS. The necessary accounting entries shall be passed directly by application software itself. Electronic transfer of payment? How many banks are linked for payment processing? In which format bank accept the input data?	The clause is self explanatory.
62	4.1.1.1.1 - Payroll Management - Point No. (xiv)	Calculation of Arrears/ Recoveries as per the extant rules of Prasar Bharati. What are the extant rules of Prasar Bharati?	Prasar Bharati follows Govt. of India rules in this regard.
63	4.1.1.1.1 - Payroll Management - Point No. (xvii)	Calculation of Gratuity as per 'CCS (Pension) Rules, 1972' and/or 'The Payment of Gratuity Act, 1972' or as per the rules applicable on Prasar Bharati. What are the Gratuity rules of Prasar Bharati?	The clause is self explanatory.
64	4.1.1.1.1 - Payroll Management - Point No. (xvii)	Provision of entering taxable and non-taxable bills/ payments and its disbursement through pay roll management. Is this allowances or medical bill for disbursement (Part of salary component)? Is this related to the expense management for reimbursement (Not the part of salary)?	Yes, both.
65	4.1.1.2 - MMS - Point No. (v)	Maintenance of store transactions. Is this related to capture the store transaction for stockable item?	Yes.
66	4.1.1.2 - MMS - Point No. (vi)	Scrap maintenance. Is this related to adjustment entries in case of any stock damage?	Yes.
67	4.1.1.2 - MMS - Point No. (viii)	MIS reports "How many MIS reports would be required?"	50-100 approx. MIS reports would be required.
68	4.1.1.2 - MMS - Point No. (x)	Pricing of stores transactions "Is this related to the product costing method (FIFO, LIFO, Standard, Weighted average) during movement of goods?"	Yes.
69	4.1.1.2 - MMS - Point No. (xv)	The scope of work under this contract as briefly outlined above shall also include all such material/services which are not specifically mentioned in the scope. The other features which may be required in Prasar Bharati for management of Inventory shall also to be provided "Please describe the other features required for inventory management?"	Any other feature which is essential part of Inventory Management as per GAAP.
70	4.1.1.3 - Financial Accounting and Budgetary Control - Point No. (vi)	Bank Reconciliation (Automation by upload of Bank statement received from Bank) "In which format (xml, csv xls,txt etc.) bank statement will received?"	Normally in Ms-excel and .txt formats, however the receipt of Bank statement from Bank in other format can not be ruled out at this stage.
71	4.1.1.3 - Financial Accounting and Budgetary Control - Point No. (ix)	Physical verification of fixed assets and inventory "What action would be required in case of discrepancy during Fixed asset physical count?"	Suitable action for reconciliation of the same, provision creation, writing off, etc. will be taken as per the extant rules in this regard.
72	4.1.1.3 - Financial Accounting and Budgetary Control - Point No. (xi)	Relevant reports in the formats prescribed by GSTN from time to time for filing of GST "In which format (xml, csv, xls, JSON) format? GST portal accept only JSON format."	The clause is self explanatory.
73	4.1.1.3 - Financial Accounting and Budgetary Control - Point No. (xix)	Capability for integration of Financial Accounting package with Traffic & Billing Software "What is the backend application server of Traffic and Billing Software?" Is this the SQL database? If SQL, then which version of SQL is running?	Yes. SQL Database 2012.
74	4.1.1.3 - Financial Accounting and Budgetary Control - Point No. (xxv)	Various Management information reports related to financial information "How many reports would be required?"	Please refer reply to query no. 67 above.

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Query No.	Clause of Bidding Document	Queries	Reply
75	4.1.1.4 - Configuration, Customization and Implementation of software - Point No. (iv)	Uploading existing accounts balances for the current year 2017-18 in the software with uniform codes of accounts to generate first Financial Statements with previous year figures. "As per the implementation approach, balances are uploaded as on cutoff date before the system go-live. Is the expectation of uploading the account balances of FY 17-18 and Financial statement (Balance sheet and P&L) of current year? Please elaborate the requirement?	Please refer reply to query no. 10 above.
76	4.1.1.5 Any customisation due to change in statutory laws during the warranty and AMC periods shall be carried out at no cost.	Any customisation due to change in statutory laws during the warranty and AMC periods shall be carried out at no cost "Changes are non-predictable and cannot be pre decided the effort at this stage. Till project kick off all the changes in statutory laws will be under scope and after that any customization will be covered under the change request with impact of cost.	No change.

Raj-25/12/18